



WIRELESS COMMUNICATION FACILITIES BUILDING AND ZONING PERMIT APPLICATION

UPPER ALLEN TOWNSHIP

Community Development Department
100 Gettysburg Pike
Mechanicsburg, PA 17055

Phone: 717-766-0756 Fax: 717-796-9833
Office Hours: M-F 8:00 AM – 4:30 PM
www.uatwp.org

FOR OFFICE USE ONLY:

APP COMPLETE: Y N

RETURNED: Y N

APPROVED BY: _____

PERMIT #: _____

Site Address: _____ Parcel ID: _____

Applicant Name: _____ Address: _____

Phone: _____ Fax: _____ Email: _____

Owner Name: _____ Address: _____

Phone: _____ Fax: _____ Email: _____

Contractor Name: _____ Address: _____

Phone: _____ Fax: _____ Email: _____

CONTRACTOR STATE ID #: _____

Describe the proposed work in detail: _____

Describe the type of antenna band, etc.: _____

Are there accessory structures proposed? If so, describe in detail the proposed use of the building or structure:

PARKING: Number of off-street parking spaces: Existing: _____ Proposed: _____

ADA Accessible: _____

TYPE OF WCF: (Check One)

Non-Tower WCF. Number of WCFs _____

Tower-Based WCF. Has Conditional Use Permit been Granted? Y N *If no, submit a Conditional Use application.*

Small WCF. Number of Small WCFs _____

Will the Small WCFs be collocated? Y N

Will the Small WCFs require new wireless support structure? Y N

Will the Small WCFs be located inside a right-of-way? Y N

Note: If the WCF is co-located on a pole, building, antenna, etc., a copy of the co-location agreement shall be provided with this application. If the WCF is to be located on private property or within the state right-of-way, the land owner must sign the application or provide an agreement/permit allowing the WCF. A copy of any agreement/permit shall be submitted with this application.

APPLICANT: PLEASE READ AND SIGN

The applicant certifies that all information on this application is correct, and the work will be completed in accordance with the “approved” construction documents and all applicable codes, ordinances, and regulations of Upper Allen Township. The applicant certifies that all work will be completed in accordance with all State and Federal regulations.

The property owner and applicant assume the responsibility of locating all property lines, setback lines, easements, rights-of way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel, or set aside any provisions of the codes or ordinances of Upper Allen Township or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances, and regulations.

Application for a permit shall be made by the **owner** or lessee of the building or structure, or agent of either or by the **registered design professional** employed in connection with the proposed work. If the application is made by a person other than the **owner** in fee, it shall be accompanied by an affidavit of the **owner** or the qualified applicant or a signed statement of the qualified applicant witnessed by the code official or his designee to the effect that the proposed work is authorized by the **owner** in fee and that the applicant is authorized to make such application. The full names and addresses of the **owner**, lessee, applicant and responsible officers, if the **owner** or lessee is a corporate body, shall be stated in the application.

For each review of construction plans beyond the initial review and report and one additional review, or if after the initial plan review the permit application is withdrawn, the permit applicant will be charged a plan review fee based on a per hour charge set forth by the Board of Commissioners. I certify that the code official or the code official’s authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

All WCFs shall meet applicable code requirements as defined in Chapter 245 (Zoning Ordinance), Chapter 220 (Subdivision Land Development Ordinance), in addition to any applicable state and federal building codes (Chapter 112, Uniform Construction Codes) and property maintenance codes (Chapter 189, Property Maintenance).

APPLICATION FEES:

- Tower-Based WCF: \$2,500
- Non-Tower WCF: \$1,000
- Small WCF (collocated): \$500 for up to five (5) Small WCFs in a single application. \$100 for each Small WCF thereafter in the same application.
- Small WCF (requiring new wireless support structure): \$1,000

A PA State UCC fee of \$4.50 is also charged to each permit requiring building permit approval through the UCC. The Township reserves the right to recoup all costs beyond the initial permit fee paid by the permit holder and/or applicant.

ANNUAL FEES:

- Small WCF (inside Rights-of-way): \$270

All fees are subject to change in accordance with any applicable laws and by Resolution of the fee schedule of the Board of Commissioners.

Signature of Applicant

Print Name

Date

Signature of Owner

Print Name

Date