 Upper Allen Township is seeking applicants for the position of Wastewater Treatment Plant Technician in the Sewer Department.

Hourly rate is $18.00 without a Commercial Driver’s License (CDL) or $19.00 with a CDL. Additional compensation is offered with the completion of required coursework and the acquisition of Wastewater Systems Operators’ Certification. Total rewards include benefits to include medical, vision and dental insurance and life/disability insurance. Other benefits include defined contribution retirement plan, paid holidays, sick days, personal days, and vacation.

A letter of interest and resume may be mailed or delivered to Upper Allen Township, ATTN: HR, 100 Gettysburg Pike, Mechanicsburg, PA 17055 or emailed to abrough@uatwp.org.

Applications must be received or postmarked by March 11, 2022.

Upper Allen Township is an Equal Opportunity Employer – M/F/D/V

A complete job description is attached.
**Job Title:** WWTP Technician/Operator Trainee  
**Department/ Bureau:** Sewer/WWTP

<table>
<thead>
<tr>
<th>Supervisor’s Name:</th>
<th>Kodi Hockenberry</th>
<th><strong>Location:</strong></th>
<th>400 Creekside Drive, WWTP</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Supervisor’s Job Title:</strong></td>
<td>Assistant Sewer Department Director</td>
<td><strong>Work Hours:</strong></td>
<td>6:00 a.m. - 2:30 p.m.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Work Week:</strong></th>
<th>Monday through Friday</th>
<th><strong>Hours per Week</strong></th>
<th>40</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>Level/Salary Range:</strong></th>
<th>$18.00/Hour</th>
<th><strong>Position Type:</strong></th>
<th>Full-time Regular</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$19.00/Hour with CDL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Position Purpose**

This position is a trainee-level position whereby the incumbent learns how to maintain a high-level maintenance program for the treatment plant, pumping stations, and wastewater collection system as well as actively participates in formal training to acquire the Wastewater Treatment Operator Certification.

**Roles and Responsibilities**

1. Checks pumping stations and records pump run times.
2. Assists in the maintenance and repair of all equipment.
3. Assists and/or performs oil changes and lubrication of equipment.
4. Assists with wastewater sludge (biosolids) processing, handling and disposal.
5. Assists with operation of wastewater flusher/vacuum truck and in the maintenance of wastewater collection system.
6. Assists with televisual inspection of wastewater piping.
7. Views videos of wastewater piping to identify areas in need of repair; documents deficiencies for further action.
9. Assists in inspecting wastewater piping repairs made by Township staff or contractors.
10. Assists with sanitary sewer manhole inspections and televising.
11. Assists with flow monitoring and smoke and dye testing of wastewater piping.
12. Assists with PA One Call response actions.
13. Participates in formal classes to prepare the employee to acquire the wastewater treatment operator certification.
14. Cleans and maintains buildings, equipment and other areas as directed.
15. Performs general maintenance of grounds, including painting, cutting grass, raking leaves, cleaning, sweeping and snow removal, using hand tools, mowers, power tools and plows.
16. Performs other duties as assigned.
### Essential Functions

1-15 are essential

### Knowledge, Skills and Abilities

- Ability to participate in wastewater-related coursework in an in-person class or remotely.
- Ability to perform mathematical operations.
- Ability to operate small equipment, Township vehicles and use hand tools.
- Ability to understand and follow directions with minimal supervision.
- Ability to perform basic laboratory analysis.
- Ability to work flexible hours, including holidays and weekends, and participate in the treatment plant staffing call-out program.
- Ability to communicate clearly and concisely in both verbal and written form.

### Physical Requirements

Must possess sufficient strength to lift objects up to 60 pounds waist high and to work under adverse weather conditions.

### Minimum Education and Experience

High School diploma or equivalent.

### Required Licenses or Certifications

Valid PA Class B CDL or higher with air brakes and tanker endorsements or acquisition of such license within the introductory period.