POSITION AVAILABLE

SEASONAL LABORER
PARKS DEPARTMENT

Upper Allen Township is seeking applicants for the position of Seasonal Laborer in the Parks Department.

Hourly rate is $15.00.

Applications/resumes may be emailed to abrough@uatwp.org.

Applications will be accepted until further notice.

A complete job description is attached.

Upper Allen Township is an Equal Opportunity Employer – M/F/D/V
## Upper Allen Township Job Description

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Seasonal Parks Laborer</th>
<th>Department/ Bureau:</th>
<th>Parks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervisor’s Name:</td>
<td>Chad Krebs</td>
<td>Location:</td>
<td>903 E. Winding Hill Road, Parks Maintenance Building</td>
</tr>
<tr>
<td>Supervisor’s Job Title:</td>
<td>Parks Director</td>
<td>Work Hours:</td>
<td>6:00 a.m.-2:30 p.m. Summer/7:00 a.m.-3:30 p.m. Winter</td>
</tr>
<tr>
<td>Work Week:</td>
<td>Monday through Friday</td>
<td>Hours per Week:</td>
<td>29.5 or less</td>
</tr>
<tr>
<td>Level/Salary Range:</td>
<td>$15.00/hour</td>
<td>Position Type:</td>
<td>Seasonal</td>
</tr>
</tbody>
</table>

### Position Purpose

The Seasonal Parks Laborer position is responsible for the safe operation of manual and power-operated tools to maintain and beautify Township parks. Work is performed both indoors and outdoors in all types of weather.

### Roles and Responsibilities

1. Performs manual labor tasks such as shoveling, raking, painting.
2. Operates mowers, trimmers, air compressor, and other power equipment as required.
3. Mows, trims, and cleans parks and park bathrooms and provides all types of maintenance to parks, and pavilions.
5. Reports operational, maintenance, and safety concerns to supervisor or crew leader.
6. Operates a vehicle to sites within the Township.
7. Performs other related duties as assigned

### Essential Functions

1-6 are essential.

### Knowledge, Skills and Abilities

- Ability to read and write English.
- Ability to understand and follow directions with no immediate supervision.
- Ability to work cooperatively and effectively alongside peers.
- Ability to work alone while practicing standard safety procedures.
- Ability to adhere to all departmental rules, regulations and policies.
- Ability to follow Township safety and emergency procedures.
- Knowledge of landscaping techniques.
- Skill in trailer towing.

### Physical Requirements

- Lifts heavy objects (up to 50 lbs) unassisted.
- Works under extreme conditions such as heat, cold, dampness, noise or dirt or while equipment is still on the job site.
## Upper Allen Township Job Description

<table>
<thead>
<tr>
<th>Minimum Education and Experience</th>
<th>High school diploma or equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required Licenses or Certifications</td>
<td>Current PA Driver’s License</td>
</tr>
</tbody>
</table>