

UPPER ALLEN TOWNSHIP

2022 GENERAL FUND REVENUES (01)

PURPOSE: There are three main streams of revenue that generate the needed funds to operate municipal government and provide services to its citizens. They are “Local Taxes,” “Intergovernmental Revenues” and “Fees/User Charges.”

Local Taxes are “enforced contributions” for municipal services that cannot be rationally allocated to individual users. The tax system is scaled to the ability to pay. Intergovernmental revenues are entitlement funds and discretionary grants established by State or Federal governments. Fees/user charges are revenues generated by the internal operations of municipal government. They are paid by the users of municipal services and include municipal fees, permits, departmental charges, fines and income from investments.

ASSETS

Beginning Fund Balance **\$3,114,082**

REVENUES

REAL ESTATE TAXES

Every property owner pays real estate tax to the Township. All real estate assessments are determined by the Cumberland County Tax Assessment Office. The current assessment is computed at 100% of the property’s actual valuation.

	2017	2018	2019	2020	2021	2022
Taxable Assessment	\$1,936,882,900	\$1,979,814,100	\$2,066,331,400	\$2,117,974,600	\$2,148,810,300	\$2,227,416,600

	2017	2018	2019	2020	2021	2022
Tax Rate	1.5	1.5	1.5	1.5	1.5	1.55
Duplicate Value	\$2,905,324	\$2,969,721	\$3,099,497	\$3,176,962	\$3,223,215	\$3,452,496

301.100 Real Estate Taxes – Current **\$3,383,445**

The real estate tax rate for 2022 shall be 1.55 mills, or 15.5¢ per \$100.00 of assessed valuation (0.00155%). The year 2022 tax statements will be issued on March 1st and will be collected through February 28, 2023. This figure represents approximately 98% of the total taxable value of the levy, based on potential changes in assessed values and collection delays.

301.200 Real Estate Taxes – Prior Year **\$17,435**

Year 2021 real estate taxes collected in January and February 2022.

301.300	Real Estate Taxes – Delinquent	\$49,260
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All past due real estate taxes.

Total		\$3,450,140
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LOCAL TAX ENABLING ACT (ACT 511)

PURPOSE: The Local Tax Enabling Act as amended specifies non-real estate taxes a municipality may enact and sets the maximum rates of taxation. Upper Allen Township levies the following Act 511 Taxes: Real Estate Transfer Tax, Earned Income Tax and Local Services Tax.

310.100	Real Estate Transfer Tax	\$925,000
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The Real Estate Transfer Tax is levied at the rate of 1%, which is split evenly with the school district, on the transfer price of real property sold within the Township as authorized by Ordinance #389.

310.210	Earned Income Tax – Current Year	\$2,300,000
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The Earned Income Tax is levied at the rate of ½% on the wages, salaries, commissions, net profits and any other compensation received by residents of the Township. The earned income taxes are collected and disbursed to the Township by the Cumberland County Tax Bureau. This tax is authorized by Chapter 223, Article I of the Codified Ordinance.

310.220	Earned Income Tax – Prior Years	\$1,320,000
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Prior years Earned Income Taxes collected and disbursed to the Township by the Cumberland County Tax Bureau.

310.500	Local Services Tax	\$435,000
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The Local Services Tax is levied on all wage earners who are engaging in an occupation within the Township. The tax is a flat rate of \$47.00 on residents and non-residents. The Local Services Taxes are collected and disbursed to the Township by the Cumberland County Tax Bureau. This tax is authorized by Chapter 223, Article V of the Codified Ordinance.

Total Tax Enabling Act (Act 511)		\$4,980,000
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LICENSES AND PERMITS

PURPOSE: The use of License and Permit fees allows the Township to recapture the costs of providing specified services to individual customers. Upper Allen Township requires licenses and permits for various activities primarily relating to construction and public health.

321.500	Other Licenses and Permits	\$3,000
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This line item includes Transient Business Licenses, Certificate of Use/Occupancy, Operational permits, Conditional uses, Demolition Permits and Cut & Fill Permits.

321.800	Cable TV Franchise	\$365,000
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Section 621 of the Cable Act provides for up to 5% of the cable operator's gross revenues as franchise fees payable to the municipality where the cable company provides services.

322.800	Street Permits	\$15,000
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The fee charged to contractors and utility companies for street openings for the installation and repair of underground utilities and for inspection services performed by the Township.

Total Licenses and Permits	\$383,000
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FINES AND FORFEITS

PURPOSE: Fines and Forfeits are generated from Motor Vehicle Code violations and Township Ordinance violations.

The Township receives only 20% of the revenues generated from traffic citations written. Eighty percent (80%) of the revenues are disbursed to the state and county for a variety of programs including the CAT Fund, computerization of District Justices' offices and Emergency Medical Services training.

331.110	Motor Vehicle Code Violations – Township	\$75,000
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Revenues generated by traffic citations issued by the Upper Allen Police Department.

331.111	Motor Vehicle Code Violations – State	\$8,535
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The Township share of the revenues generated by traffic citations issued by The Pennsylvania State Police.

331.120	Zoning/Code Violations	\$750
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Revenue generated by zoning/code violation citations issued by the Upper Allen Community Development Department.

Total Fines and Forfeits	\$84,285
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INTEREST AND RENTS

PURPOSE: The First Class Township Code (Section 1705.1) authorizes investments which may be made with municipal cash reserves including secured investments such as Treasury Bills and Certificates of Deposit.

341.000	Interest Earnings	\$1,000
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The Township expects to earn an average of .25% to .5% on investments.

341.100	Interest Earnings – Earned Income Tax Revenues	\$2,000
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The Cumberland County Tax Bureau invests earned income tax revenues and disburses the earnings at the end of the year.

342.200	Property/Equipment Rentals	\$500
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The Board of Commissioners authorizes the rental of meeting rooms and other facilities to public and private groups. Outside use of Township equipment.

342.220	Rental – Penn State Health EMS	\$6,000
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Penn State Health EMS rents office space.

Total Interest and Rents	\$9,500
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INTERGOVERNMENTAL REVENUES

PURPOSE: Intergovernmental revenues are funds transferred from the county, state and federal government to the Township. There are two types of intergovernmental revenues. Entitlement funds go out to all eligible local governments with minimal reporting requirements. Discretionary grants are established by state or federal legislation and require application to the administering agency for each grant.

351.021	Reimbursement – Police Event Overtime	\$45,000
351.100	Payment in Lieu of Taxes	\$86,156
	Fees paid in lieu of taxes by tax-exempt entities.	
354.050	State Grant – Recycling	\$40,000
	Revenue from Municipal Recycling Program Performance Grant.	
355.010	Public Utility Real Estate Tax	\$9,500
	The Pennsylvania Department of Revenue distributes the utility realty tax equivalent to local governments by October 1.	
355.050	State Aid - Municipal Pension Funds	\$335,000
	Monies received from the state for the Police and Non-Uniformed Pension Funds.	
355.060	Foreign Fire Insurance Premium Tax	\$130,000
	Monies received from the State for Volunteer Fire Department Relief Associations. Funded by Act 205 – 50% of population in Upper Allen and 50% market value of real estate in Upper Allen compared to state average.	
Total Intergovernmental Revenues		\$645,656

DEPARTMENTAL EARNINGS

PURPOSE: The Township provides certain services for residents, contractors and developers that are reimbursable. The fees are based upon actual costs incurred by the Township as well as employee overhead. Fees are established by ordinance and are renewed on an annual basis by Resolution of the Board of Commissioners.

361.320 Township Planner Review Fees \$4,000

The Township Planner performs reviews of development plans.

361.330 Special Exceptions & Variances \$1,800

Fees paid by property owners and developers to cover costs incurred by the Township for all zoning applications.

362.110 Sale of Accident Reports \$1,860

Copies of police accident reports are available for sale to insurance companies and interested parties.

362.410 Building Permits \$400,000

The Township requires a Building Permit for all construction, demolition and remodeling of structures. The Building Permit incorporates all trades for the construction of buildings. This figure is based upon a permit fee of \$75.00 for the first \$1,000 worth of improvements and \$10.00 for each additional \$1,000 worth of improvements.

	2017	2018	2019	2020	2021
Number of Permits	271	273	293	347	335
Cost of Construction	\$38,593,473	\$59,622,826	\$89,295,483	\$36,257,736	\$38,446,326

362.430 Zoning Permits \$12,000

362.470 Additional Plan Review Charges \$200

Total Departmental Earnings \$419,860

MISCELLANEOUS REVENUES

363.510	Penn DOT - Contracted Snow Removal	\$19,611
	The Township contracts with Penn DOT for snow removal on portions of five state roads situated within the Township—Lisburn Road, W. Winding Hill Road, E. Winding Hill Road, Grantham Road, and S. York Street—for a total of 8.76 miles.	
380.100	Miscellaneous Receipts	\$3,500
	Monies received for sale of copies, vendor refunds, leaf mulch & wood chips sales/deliveries, sale of bid documents; etc.	
380.130	Dog Licenses	\$200
380.140	Dog Park Fees	\$5,500
380.150	Park Rentals (Pavilions)	\$6,000
380.510	Insurance Dividends/Grants	\$150,000
	Insurance Trust dividends/grants from insurance company.	
380.600	Miscellaneous Reimbursements	\$1,000
	Commissioners/Employees reimbursements; Court Appearances/ Jury Duty stipends; etc.	
Total Miscellaneous Receipts		\$185,811
Total Revenues		\$10,158,252

OTHER FINANCING SOURCES

392.340	Transfers from Miscellaneous Plan Submissions	\$8,600
	Transfer of administrative fees paid by developers.	
Total Other Financing Sources		\$8,600
Total Assets, Revenues & Other Financing Sources		\$10,166,852

Budget note year end periods: Future Year
Print Fund Titles
Page and Total by Fund
Exclude Sources: 300
Print Source Titles
Total by Source
Print Department Titles
Total by Department
All Segments Tested for Total Breaks
Account.Account Number = "01301100"-"39450810"

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comments
GENERAL FUND									
REAL ESTATE TAXES									
01-301-100	Real Estate Taxes Current Year	3,019,217	3,205,385	3,158,751	3,166,089	7,338-	3,219,718	3,383,445	
98% collection of levy \$2,227,416,600. 1.55 mills									
01-301-200	Real Estate Taxes Prior Year	27,725	7,700	18,320	16,313	2,007	16,313	17,435	
All real estate taxes received in Jan & Feb for preceding year.									
01-301-300	Real Estate Taxes Delinquent	58,447	52,414	52,500	37,530	14,970	49,754	49,260	
All Past due real estate taxes									
Total REAL ESTATE TAXES:		3,105,390	3,265,499	3,229,571	3,219,932	9,639	3,285,785	3,450,140	
Local Enabling Taxes									
01-310-100	Real Estate Transfer Tax	865,009	838,919	825,000	819,356	5,644	936,763	925,000	
Is 1% of the price of real property sold within UAT---Aug Last Qtr 3 yr									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
01-310-210	Earned Income Tax Current Yea	2,226,230	2,148,522	2,250,000	1,880,297	369,703	2,302,055	2,300,000	
01-310-220	Earned Income Tax Prior Years	1,275,501	1,240,111	1,250,000	1,338,424	88,424-	1,338,500	1,320,000	
	<i>slight reduction</i>								
01-310-500	Local Services Tax	433,774	386,216	435,000	325,149	109,851	433,175	435,000	
	<i>Is levied on all wage earners who live in UAT flat tax of \$47.</i>								
Total Local Enabling Taxes:		4,800,514	4,613,768	4,760,000	4,363,226	396,774	5,010,493	4,980,000	
Business Licenses And Permits									
01-321-500	Other Licenses & Permits	2,853	1,220	3,000	6,860	3,860-	6,830	3,000	
	<i>Transient business, E/F, C.U., Operational permits, cert. of use/occupancy, conditional uses</i>								
01-321-800	Cable TV Franchise	375,544	365,692	370,000	284,063	85,937	370,063	365,000	
	<i>provides for up to 5% of cables operators gross revenue -- a fee for resident's of UAT trending down year after year</i>								
Total Business Licenses And Permits:		378,397	366,912	373,000	290,923	82,077	376,893	368,000	
Non-Business Licenses & Permit									
01-322-800	Street Opening Permits	23,400	14,900	15,000	15,680	680-	14,330	15,000	
Total Non-Business Licenses & Permit:		23,400	14,900	15,000	15,680	680-	14,330	15,000	

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Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comments
01-342-220	Rental - Holy Spirit EMS	6,000	6,000	6,000	5,000	1,000	6,000	6,000	
	Total Rents:	13,085	8,053	11,000	5,050	5,950	6,050	6,500	
Intergovernmental Revenues									
01-351-021	Reimb-Police Overtime Event	46,098	15,699	45,000	13,763	31,237	15,000	45,000	
01-351-025	C Cty Grant LP S&LD	2,500	.00	.00	2,500	2,500-	2,500	.00	
01-351-100	Payments In Lieu Of Taxes	147,120	84,467	84,467	86,156	1,689-	86,156	86,156	
	Fees pd to UAT by Messiah Village instead of Prop Tx on Main Blding								
	Total Intergovernmental Revenues:	195,717	100,165	129,467	102,419	27,048	103,656	131,156	
State Grants									
01-354-050	St Recycle Grant - Performance	83,345	40,404	40,000	.00	40,000	.00	40,000	
	Total State Grants:	83,345	40,404	40,000	.00	40,000	.00	40,000	
State Shared Revenue									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
01-355-010	Public Utility Realty Tax	8,901	9,591	8,460	10,239	1,779-	10,239	9,500	
<i>payment received in Sept each year</i>									
01-355-050	St Aid-Municipal Pension Fnds	341,793	341,983	300,000	333,411	33,411-	333,411	335,000	
<i>UAT receives aid from the state; gen fund get 87% of the check from state</i>									
01-355-060	Foreign Fire Ins Premium Tax	126,410	128,608	130,000	116,060	13,940	116,060	130,000	
<i>funded by Act 205 -50% of population in UAT & 50% market value of real estate in UAT compared to state average</i>									
Total State Shared Revenue:		477,105	480,182	438,460	459,711	21,251-	459,710	474,500	
General Local Government									
01-361-320	Twp. Planner Review Fees	5,478	3,166	4,000	1,254	2,746	3,000	4,000	
01-361-330	Special Except & Variance Fees	4,000	2,000	1,200	1,800	600-	1,800	1,800	
Total General Local Government:		9,478	5,166	5,200	3,054	2,146	4,800	5,800	
DEPARTMENT EARNINGS									
01-362-110	Sale Of Accident Reports	2,220	1,570	2,500	1,710	790	1,800	1,860	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
01-362-410	Building Permits	910,675	350,875	400,000	364,287	35,713	375,000	400,000	
<i>2021 Orch Glen/Winding Hills/Meadowview/7-11/ Getty Pike/S. Mrkt St Corners;Tatersall</i>									
01-362-430	Zoning Permits	12,180	14,750	11,000	16,125	5,125-	17,000	12,000	
01-362-470	Additional Plan Review Charge	2,200	1,000	200	375	175-	375	200	
<i>Sketch plans; misc; plan reviews</i>									
Total DEPARTMENT EARNINGS:		927,275	368,195	413,700	382,497	31,203	394,175	414,060	
Highways And Streets									
01-363-510	Penn DOT Snow Removal Contr	18,949	18,986	18,629	19,611	982-	19,611	19,611	
<i>UAT removes snow on 5 state roads in twp</i>									
Total Highways And Streets:		18,949	18,986	18,629	19,611	982-	19,611	19,611	
Miscellaneous Revenue									
01-380-100	Miscellaneous Receipts	3,629	6,584	3,500	17,923	14,423-	17,923	3,500	
<i>leaf mulch & wood chips/ copies</i>									
01-380-130	Dog Licenses	192	143	200	80	120	80	200	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
01-380-140	Dog Park Fees	4,525	3,580	4,000	5,150	1,150-	5,250	5,500	
01-380-150	Park Rentals	2,305	2,655	3,000	4,905	1,905-	5,000	6,000	
01-380-510	Insur/Dividend/Grants	208,305	378,211	230,000	226,944	3,056	469,016	150,000	
<i>Insurance Trust dividends/grants from insurance co.</i>									
01-380-600	Miscellaneous Reimbursements	9,632	15,078	1,000	.00	1,000	.00	1,000	
Total Miscellaneous Revenue:		228,588	406,251	241,700	255,002	13,302-	497,269	166,200	
Interfund Transfers									
01-392-190	Transfer From Stormwater Auth	501,250	.00	.00	.00	.00	.00	.00	
01-392-340	Trans From Misc Plan Sub Fund	11,400	8,200	8,400	1,400	7,000	8,400	8,600	
<i>Transfer of administrative fees paid by developers</i>									
Total Interfund Transfers:		512,650	8,200	8,400	1,400	7,000	8,400	8,600	
Total Revenue:		10,885,760	9,772,957	9,777,627	9,180,370	597,257	10,262,424	10,166,852	

Administration

UPPER ALLEN TOWNSHIP

2022 GENERAL FUND EXPENDITURES (01)

PURPOSE: The General Fund is used to account for all revenues and municipal activities not accounted for in a special fund. The budget serves as a plan for spending and receiving monies to sustain operations during the fiscal year. It is also a financial and operational guide, not an inflexible obstruction. The Township Code permits the transfer of funds from one account to another during the year and supplemental appropriations if additional funds become available.

Upper Allen Township provides a wide range of services to its residents including Public Works, Police Protection, Sewage Collection, Community Development and General Township Administration. In addition, the Township provides subsidies for Joseph T. Simpson Public Library, Fire Services, and Parks/Recreation.

The Year 2022 general expense line items are based upon a four-year average expense ratio. The General Fund was prepared by researching all line items to validate and justify proposed cost and service requirements. Continued emphasis was placed on employee development.

ADMINISTRATION

PURPOSE: The Administration Department provides support services to all departments and boards of the Township. Administrative personnel also serve as the Township's Accounting/Finance Department.

The role of the Administration Department is multi-faceted. Following are its major responsibilities:

Personnel

- Contract Administration
- Benefits Management
- Federal and State Law Compliance
- Hiring and Disciplinary Action

Finance

- Accounts Payable
- Cash Receipting
- General Ledger
- Budget Administration
- Payroll
- Purchasing
- Asset Management
- Project Management

Program and Contract Administration

- Garbage/Recycling
- State/Federal Grants
- Computer System Management
- Liquid Fuels Projects
- Contract Specifications
- Planning

Insurance and Risk Management

- Casualty & Liability Coverage
- Workman's Compensation
- Employee Benefits
- Flood Insurance
- Claims Administration
- Loss Control Activities

Official Township Matters

- Correspondence
- Intergovernmental Reports
- Records Management
- Meeting Minutes
- Legal Notices
- Customer Service

General Information

- Legal Services
- Engineering Services
- Communications
- Public Relations

The authorized level of personnel for the Administration Department is as follows:

Full Time Positions	2017	2018	2019	2020	2021	2022
Township Manager	1	1	1	1	1	1
Assistant Township Manager	1	1	1	1	1	1
Accounting Manager	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Bookkeeper	1	1	1	1	1	1
Receptionist	1	1	1	1	1	1
Human Resources Representative	1	1	1	1	1	1

400.110	Salaries – Commissioners	\$26,205
	The compensation paid to the Board of Commissioners is set at \$6,915.00 per annum. For 2022, two of the Commissioners will set per year compensation at \$6,915 each; the other three remain at \$4,125.	
400.120	Salaries – Township Manager & Assistant Manager	\$146,770
	The Township Manager is responsible for oversight of all municipal departments with the exception of the Police Department. The Assistant Township Manager is responsible for supervisory, administrative and financial functions and serves as Acting Manager in the absence of the Township Manager.	
400.140	Salaries – Administrative Staff	\$273,793
	The administrative staff, which performs administrative, clerical, accounting and financial functions, includes the following positions: Administrative Assistant, Accounting Manager and Bookkeeper (salary shared with Sewer Department), and Receptionist.	
400.156	Health Care & Life Insurance	\$125,423
400.159	Contribution - Non-Uniform Pension B	\$13,499
400.160	Non-Uniform Pension Contribution	\$64,202
400.161	FICA Taxes	\$34,408
	Upper Allen Township portion of Social Security & Medicare – 7.65% of gross pay.	
400.162	Unemployment Compensation	\$1,875
400.200	Materials & Supplies	\$10,000
	Daily materials and supplies for the Administrative Offices including paper, pens, files, legal pads, etc.	
400.250	Maintenance & Repairs – Office Equipment	\$250
	Miscellaneous equipment repairs.	

400.251	Computer Expense	\$17,500
	Maintenance contract for computer operating and network system. Includes purchases of 3 new computers as part of computer replacement plan, at minimum.	
400.253	Vehicle Maintenance and Repairs	\$1,000
	Operating costs including fuel, oil, tires and state inspections for two vehicles.	
400.300	General Expense	\$10,000
	Publications & subscriptions, petty cash, Township memberships (PELRAS, Route 15 Coalition, Local Purchasing Program & Central Westmoreland COG), temporary help, mileage reimbursements, etc.	
400.310	Professional Services – Accounting Software	\$18,640
	Accounting/Data Processing services/support/training (Dallas Data Systems, Inc.).	
400.311	Professional Services – Auditing	\$20,300
	Auditing services and other financial management services.	
400.314	Professional Services – Legal	\$50,000
	Township Solicitor’s fees and special legal services.	
400.315	Professional Services – Labor Relations	\$10,000
400.316	Professional Services – Other	\$10,300
	Actuarial/Financial/Codification Services.	
400.321	Communications	\$12,500
	Telephone services including cellular telephones.	
400.325	Postage	\$2,250
	Township correspondence and bulk mailing.	

400.329	Newsletters	\$23,500
	The Township publishes up to 4 newsletters per year, delivering it either on-line or through mail delivery. This line item includes printing, postage and all other relative costs.	
400.341	Advertising	\$3,000
	Advertisements for employment positions, budget, audit, bids, and subscriptions for newspapers.	
400.342	Printing	\$1,250
	Letterheads, envelopes, reports, forms, etc.	
400.352	Liability & Property Insurance	\$28,022
400.354	Workman's Compensation	\$900
400.384	Equipment Rental	\$2,929
	Postage meter rental and service contract for mailing machine.	
400.420	Professional Association Membership - Individual	\$3,500
	Annual membership fees for Government Finance Officers Association, International City Manager's Association, Association of PA Municipal Managers, International Personnel Management Association, PELRAS, et al.	
400.421	Membership – PSATC Dues and Expenses	\$3,846
	Costs associated with membership and participation in the PA State Association of Township Commissioners and Central PA Association of Township Commissioners.	
400.422	Membership – Council of Governments - Township	\$1,790
	Annual membership fee for the Capital Region Council of Governments.	
400.470	Training – Administration	\$5,500
	Funding for the Administration Department personnel to attend training seminars and workshops sponsored by the Commonwealth of Pennsylvania, Pennsylvania Municipal League and other	

governmental organizations and/or “job related” professional development courses.

400.472 Training/Conferences – Commissioners \$3,500

Funding of \$500 per Commissioner allocated for training and conferences.

400.474 Employee Recognition \$1,800

400.750 Equipment Purchase – Minor \$5,855

Copier and printers lease and minor office equipment.

Total Administrative Expenditures \$934,307

TAX COLLECTION

PURPOSE: Pennsylvania law provides for the collection of local taxes, from the election of a Treasurer for tax collection, to the use of organizations for the collection of Act 511 taxes.

The Township currently levies real estate taxes, earned income tax, local services tax, real estate transfer tax and taxes for street light and hydrant services.

The Township utilizes the services of three tax collection entities:

Collector	Tax Collected
Township Treasurer	Real Estate Tax Street Light & Hydrant Tax
Cumberland County Tax Bureau	Earned Income Tax Local Services Tax
Cumberland County	Real Estate Transfer Tax

403.040 Commission – Earned Income Tax/LST \$76,450

The Cumberland County Tax Bureau is responsible for the collection of the Earned Income Tax and the Local Services Tax (LST). (2.2% Collection fee to Cumberland County Tax Bureau.)

403.050 Commission – Realty Transfer Tax \$18,500

Cumberland County is responsible for the collection of Real Estate Transfer Tax. (2% Collection fee to Cumberland County Court House.)

403.114	Salary – Treasurer	\$7,500
	The Treasurer is responsible for the collection of the Real Estate Tax and the Street Light and Hydrant Taxes.	
403.161	FICA Taxes	\$574
	Social Security and Medicare tax of 7.65%.	
403.300	General Expense	\$2,200
	The Treasurer shares the cost of Administrative Department equipment, materials and supplies including envelopes, copy paper, etc.	
403.350	Commission – Delinquent Real Estate Tax	\$3,200
	Quarterly charge for Cumberland County Court House to collect delinquent real estate taxes.	
403.353	Tax Collector’s Bond Premium	\$700
	The First Class Township Code requires a separate bond for the Tax Collector. Bonding is provided in the amount of \$3,000,000 through a group contract with Cumberland County.	
Total Tax Collection Expenditures		\$109,124

MUNICIPAL BUILDINGS

PURPOSE: Upper Allen Township has two facilities for general operations—the Municipal Building and the Public Works Garage. Funding for operations and maintenance is provided for under this category.

409.140	Building Maintenance Staff Salary	\$17,938
409.161	FICA Taxes	\$1,372
	Upper Allen Township portion of Social Security and Medicare – 7.65% of gross pay.	
409.162	Unemployment Insurance	\$250

409.200	Materials & Supplies	\$10,000
	Restroom and cleaning supplies for the Township Building and the Public Works Garage; locker room supplies for Police.	
409.300	General Expense	\$200
	Alarm system maintenance and miscellaneous expenses.	
409.317	Contract Pressure Washing & Window Washing	\$2,000
409.354	Workers Compensation	\$688
409.360	Utilities	\$40,000
	Electricity, water, sewer, and heating oil.	
409.362	Security Expense	\$2,700
	Monthly Cloud security expense - \$225/month.	
409.374	Maintenance/Repairs	\$65,000
	HVAC service contract and minor repairs.	
409.375	Maintenance/Repairs – Police	\$12,000
409.750	Equipment Purchases – Minor	\$500
Total Municipal Building Expenditures		\$152,648

POLICE PROTECTION – GENERAL

PURPOSE: The First Class Township Code provides for the creation and staffing of a police department to enforce state/local laws and ordinances.

The Upper Allen Township Police Department is recognized in the area for its highly-trained personnel and approach to the community.

The role of the Police Department is both proactive and reactive. Below are some of the services the department provides:

Traffic Safety
S.M.A.R.T.S Program
Guest Speaker Services
Neighborhood Watch Program
Crime Prevention
D.U.I. Checkpoints

Full-Time Position	2017	2018	2019	2020	2021	2022
Police Chief	1	1	1	1	1	1
Lieutenant	1	1	1	1	1	1
Patrol Sergeants	3	3	3	3	3	3
Administrative Sergeant	0	0	1	1	1	1
Detective Sergeant	1	1	1	1	1	1
Detective	2	2	2	2	2	2
Patrolman	12	12	12	13	13	13
Traffic Safety Officer	3	3	3	3	3	3
Police Admin Assistant	1	1	1	1	1	1
Total Full Time	24	24	25	26	26	26
Part-Time Position						
Police Clerk	1	1	1	1	1	1

The Police Chief supervises and directs all functions of the Police Department. The Lieutenant assists the Police Chief in the operation of the Department and serves as the Acting Chief in the absence of the Police Chief.

The Sergeants assist the Police Chief in the operation of the Police Department. There are three platoons consisting of 1 Patrol Sergeant and 4 Patrolmen. The Patrol Sergeants supervise the Officers assigned to them and are responsible for the operation of the Patrol function. There is one Sergeant assigned to the Detective's Office. The Detective Sergeant supervises two Patrolmen who are assigned to the Detective's Office. The Detective Sergeant oversees all criminal investigations and directly investigates major crimes to include, but not limited to: Homicide, Rape, Robbery, etc. Longevity is paid at the rate set for unionized officers.

410.130	Salaries – Police Officers	\$1,800,580
	The Police Officers’ functions are the protection of life and property, the prevention of crime and the enforcement of laws.	
410.140	Salaries – Non-Sworn Staff	\$82,658
	The Police Administrative Assistant and Clerk are administrative positions utilizing computer and clerical skills in a customer service environment.	
410.156	Health Care & Life Insurance	\$857,103
410.159	Contribution – Non-Uniform Pension B	\$4,995
410.161	FICA Taxes	\$200,684
410.162	Unemployment Compensation	\$6,500
410.163	Police Pension Contribution	\$472,499
410.164	Police Post-Retirement Healthcare	\$150,000
410.180	Overtime-Holidays-Vacations	\$67,000
410.181	Event Overtime	\$30,000
410.191	Uniform Allowance	\$18,125
	Each Police Officer is entitled to an annual clothing allowance of \$725.00 as per the collective bargaining agreement.	
410.192	Uniform Maintenance	\$16,700
	Provides for the cleaning and general maintenance of all Police Officers’ uniforms.	
410.200	Materials & Supplies	\$9,500
	Daily materials and supplies including paper, pens, files, note pads, etc.	
410.231	Gas & Oil	\$40,000
	Vehicle fuel and oil.	

410.239	Ammunition/Range Maintenance	\$15,000
	Ammunition for practice/qualification, targets, maintenance of range facilities, firearms maintenance, range rental and related items.	
410.251	Computer Expense	\$70,000
410.253	Vehicle Maintenance & Repairs	\$27,500
	Costs for vehicle repairs, preventative maintenance, cleaning and annual detailing.	
410.254	Tires and Repairs	\$9,250
	Replacement and repair of vehicle tires.	
410.300	General Expense	\$11,000
	Costs for Vehicle Code, Crimes Code and other manual updates, postage, road flares, etc.	
410.310	Community Relations	\$1,750
	Costs to provide community relations programs throughout the Township for Church, Civic and other groups.	
410.314	Professional Services – Legal	\$10,000
410.321	Communications Expense	\$42,000
	Cost of police cell phones, mobile data terminal broadband connection fees, Comcast and 50% of Township landline phone service.	
410.322	Communications Expense – Vehicles	\$3,500
	Service contracts and repair of mobile and portable radios.	
410.341	Advertising and Printing	\$2,000
	Advertising requirements and the printing of forms, letterhead, envelopes, business cards, etc.	
410.352	General, Police & Officials Liability	\$27,000

410.354	Workman's Compensation	\$83,000
410.374	Equipment Maintenance & Repairs	\$21,000
	Cost to repair and maintain equipment and the ENRADD speed timing device which requires calibration/certification every 60 days. Includes service/maintenance agreements/contracts.	
410.420	Professional Association Membership	\$5,000
	Professional publications/organization memberships and conference attendance expenses to help maintain and further the career development of management staff.	
410.470	Police Training	\$29,000
	Training to meet and maintain minimum state requirements and additional specialized law enforcement training.	
410.471	Police Training – Higher Education Degrees	\$9,500
410.480	Civil Service Commission	\$6,000
	Civil Service Commission can be called to service to handle hiring, promotions and disciplinary actions.	
410.500	CNET & Data Management	\$41,000
	Cost to maintain connections to cNET (police records management system), various law enforcement data banks and resources, mobile data terminals. Includes IT service agreements and the routine upgrading of both hardware and software as needed. Upper Allen Township share of County COBRA is \$3,000.	
410.525	Constable Costs	\$2,500
	Costs incurred for the use of Constables to assist with Prisoner Transports, Prisoner Security, etc. according to the Legislative Constable Fee Bill.	
410.750	Equipment Purchases – Minor	\$26,400
	Replacement of ballistic vests and purchase of other miscellaneous equipment.	
Total Police Protection – General Expenditures		\$4,871,824

FIRE PROTECTION

PURPOSE: The First Class Township Code permits municipal contributions for funding a volunteer fire department. The Township budgets monies for general operations, insurance coverage, Workers Compensation Insurance and provides funding for capital equipment purchases via The Fire Equipment Escrow Fund.

The Township also provides administrative support services including the use of office facilities and equipment.

411.165	Fire Department Relief Association State Aid	\$130,000
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State pass-thru to Fire Department for statutory expenditures as authorized by Act 84.

Total Fire Protection Expenditures	\$130,000
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AMBULANCE SERVICE

412.300	Contributions – Penn State Health EMS	\$40,000
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Monies to be refunded to the Penn State Health EMS at \$35.00 per month for each basic life support response in the Township minus \$75.00 per month for each basic life support mutual aid response in the Township subject to Penn State Health EMS actively pursuing the collection of bad debt incurred by Township residents.

Total Ambulance Service Expenditures	\$40,000
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COMMUNITY DEVELOPMENT

PURPOSE: The 2010 Census identified Upper Allen Township as having a 17.7% population increase from 2000 to 2010, making it one of the fastest growing municipalities in Cumberland County. The Township's Community Development Department provides the following services through this funding category:

Building Code Enforcement & Inspections
Subdivision and Land Development
Zoning Variances and Special Exceptions

Technical Assistance
Municipal Code Enforcement

The Township authorizes the following staffing level:

Position	2016	2017	2018	2019	2020	2021	2022
Planner/Director/Zoning Officer	1	1	1	1	1	1	1
Asst. Code/Zoning Officer/IT	1	1	1	1	1	1	1
Building Code Official	1	1	1	1	1.5	1.5	2
MS4 Planner	1	1	0	0	0	0	0
Environmental Planner	0	0	1	.5	.5	.5	.5
MS4 Coordinator	0	1	1	0	0	0	0
Secretary	1	1	0	0	0	0	0
Planning Technician	0	0	1	1	1	1	1

414.130 Salaries – Township Planner \$91,140

The Township Planner/Director is responsible for overseeing all activities within the department, including all subdivision/land development activities within the Township.

414.140 Salaries – Community Development Staff \$216,547

The Community Development Department staff includes the Building Code Official, Zoning/Code Enforcement Officer, MS4 Coordinator, Environmental Planner (salary shared with Stormwater), and Planning Technician.

414.156 Health Care & Life Insurance \$127,644

414.159 Contribution – Non-Uniform Pension B \$4,160

414.160 Contribution - Non Uniform Pension Fund \$50,561

414.161 FICA Taxes \$23,921

Upper Allen Township portion of Social Security and Medicare – 7.65% of gross pay.

414.162 Unemployment Compensation \$1,188

414.180 Overtime Wages \$5,000

414.191 Clothing Allowance \$1,000

Required apparel and work boots for zoning and code inspectors and MS4 staff.

414.200	Materials & Supplies	\$1,750
	File folders, labels, printer ink, miscellaneous expenses.	
414.251	Computer Expense	\$27,000
	GIS, Adobe, 3 rd Element, Caselle, Dallas Data, C. S. Datum, and miscellaneous upgrades and licenses.	
414.253	Vehicle Maintenance & Repairs	\$2,000
	Operating costs including fuel, oil, tires and state inspections for two vehicles.	
414.300	General Expense	\$3,250
	Scanning archive documents; miscellaneous expenses.	
414.313	Professional Services – Engineering & Inspections	\$32,000
	Miscellaneous engineering and building plan review and inspections. New engineering studies as assigned; consulting work, etc.	
414.314	Professional Services – Legal	\$30,000
	Township Solicitor fees, including miscellaneous legal charges, plan review charges, etc.	
414.315	Professional Services – Legal – Zoning Hearing Board	\$10,000
	ZHB Solicitor fees.	

ZONING HEARING BOARD CASES

Year	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Cases	2	4	4	5	7	6	2	7	8	3

414.321	Communication Expense	\$1,200
	Cell phones building/code inspectors.	
414.340	Publications & Code Books	\$8,000
	Subdivision/Land Development Ordinance & Zoning Ordinance books; General Code.	

414.341	Advertising	\$6,000
	Ads for public hearings, which include changes to Zoning, SLDO, Street & Sidewalks and Stormwater Ordinances, Zoning Hearing Board cases.	
414.342	Printing	\$750
	Zoning Ordinance books; cost of printer services; Zoning Hearing Board signs; business cards; applications and property notices for public hearings.	
414.352	Liability & Property Insurance	\$4,455
414.354	Workman's Compensation	\$572
414.420	Professional Association Memberships	\$2,500
	American Planning Association, BOCA, PennBOC, ICC.	
414.470	Training	\$6,000
	Funding for Department personnel to attend training seminars and workshops sponsored by the Commonwealth of Pennsylvania, Pennsylvania Municipal League and other governmental organizations and/or "job related" professional development courses including required certifications and testing.	
414.530	Planning/Zoning Expense	\$1,500
	Stenographic services, creation of maps, copies of Community Development plans, recording of plans, etc.	
414.750	Equipment Purchases – Minor	\$800
	Miscellaneous equipment and furniture.	
Total Community Development Expenditures		\$658,938

EMERGENCY MANAGEMENT

PURPOSE: The Commonwealth of Pennsylvania requires all municipalities to have an emergency management service that would be responsible for disaster relief and control.

Upper Allen Township utilizes the services of an appointed Emergency Management Coordinator for direction in case of an incident.

415.300	General Expense	\$1,500
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CPR & First Aid training.

415.305	Emergency Notification System	\$16,557
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BlackBoard, Inc., Public Notification System

Total Emergency Management Expenditures	\$18,057
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GENERAL HEALTH SERVICES

421.546	Humane Society of Harrisburg Area Fees	\$500
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421.548	Nobody's Cat Foundation	\$1,000
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Total General Health Services Expenditures	\$1,500
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PUBLIC WORKS – GENERAL

PURPOSE: The Public Works Department is responsible for maintaining physical facilities in the Township, including roads, bridges, storm water systems (MS4), detention ponds, parks, buildings, and rights-of-way.

In addition, the Public Works Department responds to emergency calls, such as snow removal, storm clean-up, accidents and road closings.

Services provided by the Public Works Department include the following:

Road and Street Maintenance
Storm Water System Maintenance
Sign Maintenance
Park Maintenance
Detention Pond Maintenance
Sinkhole Repair

Bridge Inspections
Inspection of New Roads
Tree Trimming
Building Maintenance
Snow and Ice Removal
Leaf and Branch Composting

The current authorized staffing level is as follows:

Full-Time Position	2016	2017	2018	2019	2020	2021	2022
Public Works Director/Asst. Director	2	2	2	1	1	1.5	1
Laborer III/Heavy Equipment Operator	2	2	2	2	2	2	2
Laborer II	7.5	7.5	7.5	6.5	6.5	5.5	7
Laborer I	0	1	1	0	0	1	0
MS4 Officer	.5	0	0	.5	.5	.5	.5

430.120 Salaries, Director & Assistant Director \$88,498

The Public Works Director and Assistant supervise and assist in the performance of a variety of maintenance/construction activities in a customer service environment.

430.140 Salaries – Operators & Laborers \$374,349

Equipment operators, skilled and unskilled laborers. Two Laborer II's are assigned to the Public Works Department during the winter months.

430.156 Health Care & Life Insurance \$240,384

430.159 Non Uniform Pension B Contribution \$28,411

430.160 Non Uniform Pension Contribution \$34,539

430.161 FICA Taxes \$43,537

Upper Allen Township portion of Social Security and Medicare – 7.65% of gross pay.

430.162 Unemployment Compensation \$3,000

430.180 Overtime Wages \$4,500

430.181 Snow Removal/Emergency Overtime Wages \$30,000

430.191 Clothing/Boot Allowance \$7,000

Expenses related to uniforms and footwear.

430.200 Materials & Supplies \$5,000

Small tools, hardware, oxygen, acetylene, propane, paint, steel, wood, miscellaneous small items. Signs and posts for “No Parking” and other non-regulatory signs.

430.251	Computer Expense	\$9,500
	3rd Element; miscellaneous software support and computer maintenance.	
430.300	General Expense	\$12,000
	Day-to-day operations. Meals for staff during plowing. Miscellaneous Public Works supplies, office supplies, reference books and materials. Desks, chairs, and storage cabinets.	
430.310	Professional Services Accounting Software	\$3,000
	Dallas Data.	
430.313	Professional Services Engineering	\$2,500
	Engineering consulting services for numerous stormwater and other projects.	
430.317	CDL Drug Testing	\$1,350
	Federally mandated drug and alcohol testing for all employees with Commercial Drivers Licenses (administered through Capital Region Council of Governments).	
430.321	Communication Expense	\$10,000
	Costs for radio maintenance and cellular phones.	
430.340	Publications/Code Books	\$2,500
	Pre- and post-trip log books for trucks and equipment.	
430.352	Liability & Property Insurance	\$22,742
430.354	Workman's Compensation	\$15,126
430.380	Equipment Repairs	\$3,500
	Miscellaneous repairs to small equipment, tampers, weed whackers, chain saws, water pumps, generators and other tools.	

430.384	Equipment Rentals	\$6,500
	Miscellaneous tools and equipment, for temporary use, not owned by the Township.	
430.450	Contracted Services	\$15,000
	Miscellaneous tree removal needs or other sub-contracted work.	
430.470	Public Works Training	\$4,000
430.750	Equipment Purchases – Minor	\$5,000
	Miscellaneous small hand tools and equipment replacements.	
Total Public Works General Expenditures		\$971,936

PUBLIC WORKS – VEHICLE EXPENSE

435.140	Salary – Mechanic	\$65,332
2		
435.156	Health & Life Insurance	\$13,800
435.159	Contributions – Non-Uniform Pension B	\$6,867
435.161	FICA Taxes	\$4,998
435.162	Unemployment Compensation	\$250
435.231	Gas and Oil	\$37,500
	Vehicle fuel and oil for Public Works Department Township-owned vehicles.	
435.251	Computer Software	\$4,000
	ALLDATA repair subscription - \$1,000; J-Pro heavy/medium truck diagnostics - \$3,000.	
435.252	Operational Expenses	\$7,500
	Brushes, etc. for street sweeper and other operational expenses.	
435.253	Vehicle Maintenance & Repairs	\$70,000
	State inspections and all vehicle maintenance and repairs.	

435.254	Tires and Tubes	\$6,000
	Replacements for large dump truck tires.	
435.354	Workers Compensation	\$1,378
435.470	Training – Mechanic	\$103
435.475	Safety Supplies/Equipment	\$7,500
	Gloves, respirators, chaps and chain saw safety equipment, rain coats, hard hats, reflective attire; rain gear, ear/eye protection, harnesses, rope, first aid kits and other safety-related materials.	
435.750	Equipment Purchases	\$9,000
	Pressure washer and mechanic shop tools.	
Total Vehicle Expenditures		\$234,228

PUBLIC WORKS – CONSTRUCTION & REBUILDING

439.610	Special Projects	\$50,000
	Funding for emergency sink hole repairs and other unanticipated public works projects.	
439.617	Stormwater Fee	\$15,641
Total Construction & Rebuilding Expenditures		\$65,641
Total Public Works Expenditures		\$1,271,805

RECREATION

Purpose: The Township participates in the Mechanicsburg Area Recreation Department with the Boroughs of Mechanicsburg and Shiremanstown and the Mechanicsburg Area School District. The Township is responsible for approximately 15% of the total Recreation Department's salary and benefit budget. The Department provides summer park programs, classes and group trips.

452.540 Contribution – Salaries Recreation Staff \$64,423

Total Recreation \$64,423

PARKS

PURPOSE: The Parks Department is responsible for the daily maintenance and upkeep of all Township Parks and Facilities.

The authorized staffing levels for the Parks Department are as follows:

	2017	2018	2019	2020	2021	2022
Parks Maintenance Director	1	1	1	1	1	1
Parks Maintenance Coordinator	0	0	0	0	0	1
Parks Maintenance (Laborer II)	2	2	2	2	3	3
Permanent Part Time Laborer	0	0	0	0	1	1
Seasonal Position						
Park Maintenance Laborer	5	5	5	5	5	5

454.140 Salary – Staff \$287,496

The Park Maintenance Supervisor and three Parks Maintenance Laborer IIs are assigned full time to the Parks & Recreation Department during the spring and summer months. In addition, five full time seasonal positions are utilized during this period to assist.

454.156 Health Care & Life Insurance \$98,039

454.159 Contribution – Non-Uniform Pension B \$9,905

454.160 Non Uniform Pension Contribution \$16,465

454.161 FICA Taxes \$22,032

Upper Allen Township portion of Social Security and Medicare – 7.65% of gross pay.

454.162	Unemployment Compensation	\$1,000
454.180	Overtime Wages	\$500
454.191	Uniform Allowance	\$1,500
454.251	Computer Expense	\$5,000
	Support agreements with Dallas Data Services, disaster recovery with 3 rd Element; \$250 miscellaneous.	
454.300	General Expense	\$3,000
	Small tools, hardware, paint, insect spray, etc.	
454.352	Liability & Property Insurance	\$16,233
454.354	Workman's Compensation	\$5,000
454.360	Utilities	\$30,500
	Electricity, water and sewage for concession stands and baseball field and water for irrigation of ball fields; propane for garage heating.	
454.362	Data Expenses	\$1,680
	Dog Park, Winding Hills East and Friendship Parks.	
454.369	Restroom Supplies	\$6,500
	Mutt Mitts, trash bags, paper towels, etc.	
454.371	Maintenance & Repairs – Grounds/Trails/Grantham Pond	\$52,500
	Field maintenance (fertilizer, weed control, Diamond Tex, irrigation repairs) - \$30,000; Topsoil, stone and mulch - \$3,500; Playground maintenance - \$10,000; Grantham Pond maintenance - \$2,000; Tree work - \$4,000; Signs - \$3,000.	
454.373	Maintenance & Repairs – Buildings	\$20,000
	Continue replacing pavilion roofs with metal roofs - \$10,000; LED lights in Winding Hills North bathrooms - \$5,000; maintenance & winterization - \$5,000.	

454.374	Maintenance & Repairs – Equipment	\$7,500
	Repairs, oil, filters, grease, blades, miscellaneous parts, etc.; tires for mowers.	
454.380	Porta-John Rentals	\$10,500
	Porta-Johns kept through winter at Winding Hills North and Friendship parks; additional summer location at Miller’s Crest.	
454.384	Equipment Rental	\$2,000
	Straw blower - \$130/day; Mower - \$400/week; etc.	
454.450	Contracted Services – Parks Mowing	\$11,000
454.470	Staff Development	\$5,250
	Staff development - \$500; CPSI Course - \$750; NRPA Maintenance class - \$4,000.	
454.750	Equipment Purchases & Replacement	\$8,400
	Tools for new utility truck - \$2,000; small welder - \$800; electric cord reels - \$900; lift to work on mowers - \$7,500.	

Total Parks Expenditures **\$622,000**

COMMUNITY SERVICES

PURPOSE: The First Class Township Code permits the Township to provide funding for private organizations that provide services in the Township.

458.540	Contribution – Mechanicsburg Area Senior Adult Center	\$1,000
458.541	Contribution – Joseph T. Simpson Public Library	\$23,000
458.545	Contribution – Meals on Wheels	\$1,000
458.546	Mechanicsburg Halloween Parade Contribution	\$500
458.547	Mechanicsburg Area Pool	\$50,000

Total Community Services Expenditures **\$75,500**

DEBT SERVICE

PURPOSE: Municipal borrowing consists of setting policy and the procedures to be followed in incurring debt and planning for the funding to meet debt service requirements. State law controls the ability of local government to incur debt.

471.250	Series of 2021 – General Obligation Bond Principal	\$560,000
472.400	Series of 2021 – General Obligation Bond Interest	\$143,980
475.000	Fiscal Agent Fees	\$1,100
Total Debt Service & Fiscal Agent Fees		\$705,080

INSURANCE

486.355	Self-Insurance (Property Damage)	\$500
Reimbursements for Township damages to private property.		
Total Insurance Expenditures		\$500

REFUNDS

491.300	Miscellaneous Refunds	\$1,000
Total Refunds of Prior Years Receipts		\$1,000
Total Departmental Expenditures		\$9,656,706

TRANSFER TO OTHER FUNDS

PURPOSE: Inter fund transfers are required to properly allocate costs to appropriate funds.

492.020	Transfer to Street Light Fund	\$8,500
Street light costs for intersections on major roads within the Township.		

492.300	Transfer to Capital Reserve Fund	\$750,000
	Funding for capital project, vehicles & equipment.	
	Total Transfers to Other Funds	\$758,500
	TOTAL EXPENDITURES & OTHER FINANCING USES	\$10,415,206
	TOTAL ASSETS, REVENUES & OTHER FINANCING SOURCES	\$13,280,934
	ENDING GENERAL FUND BALANCE	\$2,865,728

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comments
01-400-110	Salary - Comissioners	20,625	20,625	20,625	15,469	5,156	20,625	26,205	
Compensation to BOC set at \$4,125. each, per yr. for 2022 two of the BOC will set per yr compensation at \$6,915 each (other three remains ar \$4,125)									
01-400-120	Salary-Manager & Asst Manager	170,030	190,998	174,465	100,708	73,757	128,117	146,770	
01-400-140	Salary - Administrative Staff	245,372	253,698	257,772	212,999	44,773	272,420	273,793	
01-400-156	Health & Life Insurance	88,662	89,542	97,518	75,773	21,745	98,029	125,423	
01-400-159	Cont Non-Uniform Pension B	1,600	1,300	1,600	1,300	300	1,300	13,499	
Actual Expenses									
01-400-160	Contrib-Non Unif Pension Fund	101,111	108,039	147,463	147,463	.00	147,463	64,202	
01-400-161	FICA Taxes	32,760	33,806	34,644	24,624	10,020	32,219	34,408	
UAT portion of social security & medicare 7.65% of gross pay									
01-400-162	Unemployment Compensation	891	897	900	975	75-	1,047	1,875	
10,000 limit @ 1.55%									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
01-400-180	Overtime Wages	.00	273	.00	.00	.00	.00	.00	
01-400-200	Materials & Supplies	9,751	12,080	9,500	8,701	799	10,000	10,000	
01-400-250	Maint & Repairs Office Equip	.00	.00	250	.00	250	250	250	
01-400-251	Computer Expense	12,655	15,928	12,500	19,936	7,436-	19,936	17,500	
01-400-253	Vehicle Maint & Repairs	2,221	488	1,200	193	1,007	450	1,000	
01-400-300	General Expense	10,390	10,312	8,000	12,499	4,499-	12,500	10,000	
01-400-310	Prof Services Acct Software	7,392	10,543	10,860	9,970	890	9,970	18,640	
2022 - 1 user License Caselle \$1800, training 1740, AP Digital Softeare \$6,000., Adm Software \$9100.									
01-400-311	Prof Services Auditing	19,115	19,037	19,650	19,357	293	19,650	20,300	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
01-400-314	Prof Services Legal	55,013	50,696	45,000	59,118	14,118-	58,000	50,000	
01-400-315	Prof Services - Labor Relation	10,525	9,635	15,000	8,954	6,046	13,577	10,000	
2015 \$11,742.00; 2016 \$16,408.92; 2017 \$6,885.00; 2020 AFSCME Contract									
01-400-316	Prof Services Other	3,087	3,651	5,000	6,326	1,326-	14,258	10,300	
General Code Update to township codes and laser fische Review of UAT Code									
01-400-321	Communication Expense	15,754	12,370	12,500	9,955	2,545	11,977	12,500	
01-400-325	Postage	2,497	1,744	2,500	1,754	746	2,087	2,250	
01-400-329	Newsletter	20,560	22,920	24,950	17,231	7,719	23,474	23,500	
4 Newsletters and postage									
01-400-341	Advertising	3,005	3,653	3,000	2,515	485	3,727	3,000	
Ads for Employment positions, Budget, Audit, Bids, and Subscriptions for newspapers									
01-400-342	Printing	1,218	2,884	1,250	1,817	567-	2,000	1,250	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
01-400-352	Liability & Property Insurance	24,754	24,864	27,220	26,688	532	26,688	28,022	
	5% increase								
01-400-354	Workers Compensation	829-	475	500	695	195-	695	900	
01-400-384	Equipment Rental-Postage Met	2,929	3,661	2,929	2,196	733	2,929	2,929	
01-400-420	Professional Assoc Membershi	3,773	2,915	3,500	3,224	276	3,225	3,500	
01-400-421	Membership - PSATC Dues & E	3,623	3,635	3,635	3,846	211-	3,846	3,846	
01-400-422	Membership Council Of Govts	1,555	1,563	1,765	1,390	375	1,790	1,790	
01-400-470	Training - Administration	5,093	1,123	7,500	3,325	4,175	3,800	5,500	
01-400-472	Train/Conf Commissioners	1,410	520	2,500	765	1,735	765	3,500	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
01-400-474	Employee Recognition	3,782	674	1,125	450	675	1,125	1,800	
01-400-750	Equipment Purch/Lease-Minor	5,935	5,854	5,855	5,633	222	5,855	5,855	
Total Administration:		886,258	920,401	962,676	805,850	156,826	953,794	934,307	
Tax Collection									
01-403-040	Commission-Earned Income/LS	69,168	82,511	77,000	64,123	12,877	77,841	76,450	
<i>2.2% collection fee to CCTB</i>									
01-403-050	Commission-Realty Transfer Ta	17,819	16,778	16,000	16,387	387-	18,735	18,500	
<i>2% collection fee Cumb Cty Court House</i>									
01-403-114	Salary - Treasurer	7,500	7,500	7,500	5,625	1,875	7,500	7,500	
01-403-161	FICA Taxes	574	574	574	430	144	574	574	
<i>Social Security and Medicare tax of 7.65%</i>									
01-403-300	General Expense	1,909	1,881	2,000	2,150	150-	2,150	2,200	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
01-403-350	Commission-Deliquent R E Tax	2,921	2,623	3,000	1,869	1,131	3,069	3,200	
<i>Commission charged by Cumb Cty Court House to collect Deliquent R E taxes -- Quarterly</i>									
01-403-353	Tax Collector's Bond Premium	757	696	700	696	4	696	700	
<i>First Class township CODE requires a seperate bond for the Tax Collector/Treasurer. Bonding is \$3,000,000 thru a group contract with Cumb Cty.</i>									
Total Tax Collection:		100,647	112,564	106,774	91,280	15,494	110,565	109,124	
Municipal Buildings									
01-409-140	Salary - Staff	15,743	16,060	16,375	14,012	2,363	17,464	17,938	
01-409-161	FICA Taxes	1,204	1,228	1,252	1,072	180	1,336	1,372	
<i>UAT portion of Social Security & Medicare 7.65% of gross pay</i>									
01-409-162	Unemployment Compensation	.00	156	155	125	30	189	250	
01-409-200	Materials & Supplies	8,900	11,033	9,000	7,823	1,177	9,000	10,000	
<i>COVID - 19 overage due to heavy duty cleaning solutions</i>									
01-409-300	General Expense	314	78	250	233	17	250	200	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
01-409-317	Contract Janitor Service	1,734	1,443	2,500	.00	2,500	.00	2,000	
	2020 - Meeting room deep clean								
01-409-354	Workers Compensation	141-	473	662	30	632	30	688	
01-409-360	Utilities	37,047	33,814	40,000	30,151	9,849	38,740	40,000	
01-409-362	Security Expense	2,463	2,700	2,700	2,700	.00	2,700	2,700	
	Monthly Cloud Security Expense \$225. per month								
01-409-374	Maintenance/Repairs	79,579	52,352	65,000	60,454	4,546	65,000	65,000	
	depends on failure of heating/cooling units								
01-409-375	Police Blding Maintenance	11,190	14,439	10,000	10,906	906-	11,000	12,000	
01-409-750	Equipment Purchases - Minor	1,204	.00	500	.00	500	.00	500	
Total Municipal Buildings:		159,237	133,775	148,394	127,506	20,888	145,709	152,648	

Police Protection

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
01-410-110	Salary - Chief/Lieutenant	252,014	252,594	245,655	150,869	94,786	191,661	244,116	
01-410-120	Salary - Sergeants/Detective	415,603	422,081	516,760	336,990	179,770	386,806	428,964	
01-410-130	Salary -Police Officers	1,517,577	1,559,730	1,607,779	1,303,773	304,006	1,503,546	1,800,580	
1 Add'l officer Cost base salary \$55,092. ; total costs for add'l officer \$92,882.00									
01-410-140	Salary - Clerical	62,186	70,898	77,332	56,578	20,754	65,456	82,658	
01-410-156	Health & Life Insurance	738,064	734,490	823,171	614,944	208,227	745,389	857,103	
1 add'l officer \$15,000									
01-410-159	Cont. Non-Unif Pension B	.00	7,911	4,360	3,697	663	3,697	4,995	
01-410-161	FICA Taxes	180,355	182,576	192,131	146,307	45,824	165,834	200,684	
1 add'l officer \$4215.00									
01-410-162	Unemployment Compensation	3,875	3,900	6,000	4,191	1,809	7,782	6,500	
1 add'l officer \$250.									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
01-410-163	Contrib - Police Pension Fund	441,233	463,102	631,933	631,933	.00	631,933	472,499	
01-410-164	Contrib-Post Retirement Health	150,000	150,000	150,000	150,000	.00	150,000	150,000	
01-410-180	Overtime -Holidays	71,338	69,959	64,000	55,191	8,809	65,000	67,000	
01-410-181	Reimbursable Over Time	36,266	12,601	40,000	13,300	26,700	17,500	30,000	
01-410-191	Uniform Allowance	12,008	14,107	18,125	16,159	1,966	19,448	18,125	
1 add'l officer \$725.									
01-410-192	Uniform Maintenance	12,966	10,017	16,700	8,072	8,628	10,661	16,700	
1 add'l officer \$700.									
01-410-200	Materials & Supplies	7,996	14,710	9,500	4,709	4,791	6,692	9,500	
01-410-231	Gas & Oil	37,559	29,926	37,500	32,705	4,795	35,000	40,000	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
01-410-239	Ammunition/Range Maintenanc	11,308	14,243	15,000	1,857	13,143	2,021	15,000	
	1 add'l officer \$500.								
01-410-251	Computer Expenses	38,088	35,138	23,000	37,446	14,446-	37,500	70,000	
	3rd Element invoices and support agreements								
01-410-253	Vehicle Maint & Repairs	19,294	17,226	27,500	14,764	12,736	17,976	27,500	
01-410-254	Tires & Tubes	6,971	5,445	9,250	4,739	4,511	4,764	9,250	
01-410-300	General Expense	7,448	7,509	11,000	6,652	4,348	10,548	11,000	
01-410-310	Community Relations	1,394	25	1,750	431	1,319	435	1,750	
01-410-314	Prof Services Legal	4,007	3,734	10,000	2,531	7,470	4,854	10,000	
01-410-316	Prof Services Other	.00	.00	.00	.00	.00	.00	.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
01-410-471	Training - Degree Programs	18,230	12,101	6,500	3,052	3,448	4,578	9,500	
01-410-480	Civil Service Commission	.00	5,869	6,000	1,813	4,187	1,937	6,000	
01-410-500	cNET & Related Technology	20,333	26,552	50,000	21,000	29,000	37,525	41,000	
<i>2018 - UAT share of county COBRA \$3,000 2020 1 add'l officer \$1500.</i>									
01-410-525	Constable Costs	2,463	843	2,500	.00	2,500	500	2,500	
<i>Prisoner Transferring charges</i>									
01-410-750	Equipment Purchases - Minor	25,366	22,115	26,400	33,533	7,133-	33,553	26,400	
01-410-960	PHMIC Cobra Reimbursement	13,152-	.00	.00	.00	.00	.00	.00	
Total Police Protection:		4,254,049	4,277,529	4,819,670	3,812,539	1,007,131	4,355,627	4,871,824	
Fire Protection									
01-411-165	Fire Relief Assoc State Aid	126,410	128,608	130,000	116,060	13,940	116,060	130,000	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
01-411-170	VFSAT Account	.00	.00	.00	76,502	76,502-	76,502	.00	
<i>Annual contribution to VFSAP Fund Moved to fire operating fund for 2022</i>									
Total Fire Protection:		126,410	128,608	130,000	192,562	62,562-	192,562	130,000	
Emergency Services									
01-412-300	Contributions HS EMS	41,220	36,160	40,000	44,945	4,945-	44,945	40,000	
Total Emergency Services:		41,220	36,160	40,000	44,945	4,945-	44,945	40,000	
Community Development									
01-414-130	Salary-TWP Planner	84,286	87,502	89,405	71,817	17,588	88,917	91,140	
01-414-140	Salary - Insp & Staff	160,872	182,041	214,366	149,897	64,469	196,101	216,547	
01-414-156	Health & Life Insurance	83,335	104,217	101,903	83,860	18,043	100,535	127,644	
01-414-159	Cont. Non-Unif Pension B	.00	8,078	6,599	2,068	4,531	7,068	4,160	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
01-414-300	General Expense	310	657	3,250	892	2,358	650	3,250	
	- Document scanning, Misc. Expenses								
01-414-313	Prof Services Engineering	23,297	31,935	30,000	35,661	5,661-	33,500	32,000	
	2021 - \$9,000 for WH traffic study, \$5,800 APC for 1100 Grantham inspections								
01-414-314	Prof Services Legal	31,902	33,838	30,000	34,759	4,759-	36,000	30,000	
01-414-315	Prof Services - Legal - ZHB	8,308	13,554	10,000	8,523	1,477	8,600	10,000	
	ZHB solicitor fees								
01-414-321	Communication Expense	723	628	900	518	382	600	1,200	
	Cell phones Bldg Inspectors 2022 two phones								
01-414-340	Publications & Code Books	1,425	1,334	8,000	4,379	3,622	6,000	8,000	
	General Code updates, new ordinance books, coded books, etc. new Zoning books, 2018 & 2021 Blding code books								
01-414-341	Advertising	2,951	3,342	5,000	3,825	1,175	5,000	6,000	
	Ads for public hearings; text amendment hearings, conditional use hearings 2021 map amendment, WCF update, ZHB Cases 2020-- 20 updates for signs, flood plain, ZHB Hearing historic dist,								
01-414-342	Printing	413	149	750	147	604	150	750	
	printing of codes books; cost of printer services;ZHB signs;bus cards;application & code notices								

CPR & First Aid Training

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
01-415-305	Emergency Notification System	16,557	16,557	16,557	16,557	.00	16,557	16,557	
<i>Costs approx. \$1.00 per person in the Township</i>									
	Total Emergency Management:	16,557	16,557	19,057	16,557	2,500	16,557	18,057	
General Health Services									
01-421-546	Humane Society	541	250	750	250	500	500	500	
<i>Service agreement for pick-up of stray dogs</i>									
01-421-548	Nobody's Cat Foundation	.00	.00	.00	1,640	1,640-	1,640	1,000	
	Total General Health Services:	541	250	750	1,890	1,140-	2,140	1,500	
Public Works									
01-430-120	Salary - Dir/Asst. Direct	115,295	114,769	116,914	96,790	20,124	119,834	88,498	
01-430-140	Salary - Operators & Laborers	385,961	397,243	406,274	310,743	95,531	377,613	374,349	
<i>includes .5 new PW employee and funding for part time winter help .25</i>									
01-430-156	Health & Life Insurance	209,474	236,800	251,082	191,716	59,366	234,291	240,384	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget		Com
01-430-159	Cont.Non-Unif Pension B	.00	49,667	33,986	25,934	8,052	25,934	28,411		
01-430-160	Contrib-Non Unif Pension Fund	77,965	55,121	51,736	51,736	.00	51,736	34,539		
01-430-161	FICA Taxes	39,485	39,872	43,008	32,395	10,613	40,766	43,537		
UAT Portion of Social Security & Medicare 7.65% of gross pay										
01-430-162	Unemployment Compensation	2,281	1,944	2,625	1,814	811	2,200	3,000		
01-430-180	Overtime Wages	3,363	6,430	4,000	5,343	1,343-	5,500	4,500		
-needed for unforeseen weather conditions all year										
01-430-181	Snow Removal Wages	24,421	12,931	35,000	26,943	8,057	30,943	30,000		
unknown ice and snow removed from roads										
01-430-185	Settlement	.00	.00	.00	178	178-	251	.00		
01-430-191	Uniform Allowance	6,151	7,120	16,500	5,438	11,062	6,000	7,000		
2021 Switching to uniform service; employees look professional										

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
01-430-200	Materials & Supplies	4,900	5,879	4,800	3,488	1,312	5,112	5,000	
	signs & posts for No Parking and other non-regulatory signs.								
01-430-251	Computer Expense	9,016	8,929	7,000	9,686	2,686-	10,000	9,500	
	3rd Element; \$250. Misc								
01-430-300	General Expense	25,650	11,519	10,000	10,747	747-	14,000	12,000	
	Misc - needed supplies for work projects 2021 - Port-a John at Quarry, Premark \$2000., Black Top \$3,000., Road Paint-Cross Walks & Vascar \$2,000.								
01-430-310	Prof Services Acct Software	3,391	2,080	2,900	2,100	800	2,100	3,000	
	- Dallas Data \$3,000.								
01-430-313	Prof Services Engineering	11,337	7,272	5,000	2,192	2,808	2,250	2,500	
	-Davidson working on numerous projects through out the township								
01-430-317	CDL Drug Testing	215	730	500	1,247	747-	1,800	1,350	
	Fed Mandated drug & alcohol testing of employees with CDL (COG)								
01-430-321	Communication Expense	11,388	9,808	9,700	8,407	1,293	9,360	10,000	
	2020 monthly wireless 510. monthly connect 303. (tracking device)								
01-430-340	Publications & Code Books	586	1,553	2,500	1,448	1,052	2,500	2,500	
	Pre and Post trip books needed for each year - price increase for new log books								

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comments
01-435-253	Vehicle Maint & Repairs	64,518	72,437	75,000	39,977	35,023	60,000	70,000	
Estimate \$5000 a month. keeping budget in 2022 the same as 2021 for unexpected repairs									
01-435-254	Tires & Tubes	4,750	9,152	6,000	4,229	1,771	6,000	6,000	
replacing large dump truck tires ; 2021 needed 2 sets of tires on 2-F550"s 2020 tires for skid steer \$4,500, 2022 - maintaining consistant upkeep Trucks									
01-435-354	Workers Compensation	1,356	631	1,325	1,597	272-	1,597	1,378	
01-435-470	Training Mechanic	210	.00	250	80	170	80	103	
Mechanic CDL Opertor License renewed									
01-435-475	Safety Supplies/Equip	6,428	7,961	8,000	6,208	1,792	6,500	7,500	
First Aid kits, reflective vests, hard hats, gloves, raincoats, etc.; price increases COVID - 19									
01-435-750	Equipment Purchases - Minor	9,082	6,794	9,000	4,857	4,143	9,000	9,000	
2021 \$1500 for hand tools and \$7500 for new tool box---tool box ordered and the hand tools needed for newer equipment 2022 Presure washer & Mechanic shop tools									
Total Public Works - Vehicle Expense:		209,238	228,955	239,060	176,010	63,050	219,695	234,228	
Pub Works-Road Improvements									
01-439-610	Special Projects	19,301	14,681	50,000	23,202	26,798	50,000	50,000	
- Sink hole repairs plus other unanticipated public work projects									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
01-439-617	Stormwater Fee	14,648	15,369	14,000	11,732	2,269	15,641	15,641	
Total Pub Works-Road Improvements:		33,949	30,051	64,000	34,934	29,066	65,641	65,641	
Recreation									
01-452-200	Materials & Supplies Rec Prog	224	.00	.00	.00	.00	.00	.00	
01-452-540	Contribution Salary-Rec Board	53,511	49,336	61,248	35,990	25,258	61,248	64,423	
Total Recreation:		53,735	49,336	61,248	35,990	25,258	61,248	64,423	
Parks									
01-454-140	Salaries - Public Works Dept.	57,478	148,855	160,000	145,376	14,624	167,373	287,496	
01-454-156	Health & Life Insurance	38,077	37,080	46,015	34,908	11,107	41,682	98,039	
01-454-159	Cont. Non-Unif Pension B	.00	6,790	4,992	4,170	822	4,170	9,905	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
01-454-160	Contrib-Non Unif Pension Fund	17,297	11,687	15,851	15,851	.00	15,851	16,465	
01-454-161	FICA Taxes	7,417	10,721	12,240	10,917	1,323	12,804	22,032	
<i>UAT portion of social security & medicare 7.65% on gross pay</i>									
01-454-162	Unemployment Compensation	607	1,156	1,000	1,219	219-	1,250	1,000	
01-454-180	Overtimes Wages	.00	17	500	668	168-	668	500	
01-454-191	Uniform Allowance	535	2,144	1,500	994	506	1,500	1,500	
<i>New employee; approx \$100 per employee; Provide clothing for part timers and safety supplies</i>									
01-454-251	Computer Expense	4,850	3,896	4,500	4,024	476	5,000	5,000	
<i>-Support agreements w/ DDS \$1,900. and 3rd Element; Disaster Recovery w/ 3rd Element; \$250 Misc</i>									
01-454-300	Maint General Expense	2,832	13,052	3,000	4,974	1,974-	5,000	3,000	
<i>Small tools, hardware, paint, insect spray</i>									
01-454-352	Liability & Property Insurance	11,056	12,951	13,600	14,341	741-	15,460	16,233	

[illegible]

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
01-454-384	Equipment Rental	1,449	684	2,000	1,815	185	1,815	2,000	
	- Straw Blower(\$130/day) Mower(\$400/wk) etc								
01-454-450	Contracted Serv	17,635	9,748	11,000	10,553	448	11,000	11,000	
01-454-470	Staff Development	915	1,537	500	555	55-	600	5,250	
	- Playground Maint. Workshop for Staff \$500., CPSI Course \$750., NRPA Maintenance Class \$4,000								
01-454-750	Maint Equip Purch & Replace	4,308	10,338	9,200	1,236	7,964	9,200	8,400	
	2021 - Tools for new utility truck \$1000; Litter Vacuum \$2,300; Triax Playground Surfacing Tester \$5,500 2022-Elec Cord Reels \$900, Lift for Mowers \$7.500								
Total Parks:		312,206	423,709	416,198	383,621	32,577	427,142	622,000	
Community Services									
01-458-540	Contrib - Senior Citizen Fac	.00	.00	1,000	.00	1,000	1,000	1,000	
	Mech Area Sr Adult Center								
01-458-541	Contrib - J T Simpson Library	20,000	20,000	20,000	20,000	.00	20,000	23,000	
01-458-545	Contribution - Meals on Wheels	1,000	1,000	1,000	1,000	.00	1,000	1,000	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comm
01-458-546	Contrib-Halloween Parade	500	.00	500	500	.00	500	500	
01-458-547	Mechanicsburg Public Pool	50,000	50,000	50,000	50,000	.00	50,000	50,000	
<i>2023 Last year for contribution</i>									
Total Community Services:		71,500	71,000	72,500	71,500	1,000	72,500	75,500	
Series of 2016 - Principal									
01-471-100	Series 2015 - Principal	175,000	185,000	180,000	180,000	.00	180,000	.00	
01-471-200	Series of 2016 - Principal	315,000	330,000	345,000	.00	345,000	.00	.00	
01-471-250	Series 2021 GOB Principal	.00	.00	.00	280,000	280,000-	280,000	560,000	
Total Series of 2016 - Principal:		490,000	515,000	525,000	460,000	65,000	460,000	560,000	
Series 2015/16/17 - Interest									
01-472-100	Series of 2015 - Interest	14,478	9,078	4,863	3,151	1,712	3,151	.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
01-472-210	Series of 2016 - Interest	126,700	114,100	100,900	50,450	50,450	50,450	.00	
01-472-400	Series 2021 GOB Interest	.00	.00	.00	28,874	28,874	36,169	143,980	
Total Series 2015/16/17 - Interest:		141,178	123,178	105,763	82,476	23,287	89,770	143,980	
Fiscal Agent Fees									
01-475-000	Fiscal Agent Fees	1,050	2,100	1,050	.00	1,050	1,050	1,100	
Total Fiscal Agent Fees:		1,050	2,100	1,050	.00	1,050	1,050	1,100	
Land Purchase									
01-480-001	Land Purchase	.00	1,011,096	.00	.00	.00	.00	.00	
Total Land Purchase:		.00	1,011,096	.00	.00	.00	.00	.00	
Insurances									
01-486-355	Self Ins - Property Damage	52	.00	500	79	421	100	500	
<i>township damages to private property</i>									
Total Insurances:		52	.00	500	79	421	100	500	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
Other Refunds, Pr Yr Receipts									
01-491-300	Miscellaneous Refunds	6,945	31	1,000	.00	1,000	.00	1,000	
Total Other Refunds, Pr Yr Receipts:		6,945	31	1,000	.00	1,000	.00	1,000	
Transfers To Other Funds									
01-492-020	Transfer To Street Light Fund	8,500	8,500	8,500	8,500	.00	8,500	8,500	
<i>Street light costs for intersections on major roads within the township</i>									
01-492-040	Transfer to Stormwater Revenue	500,000	.00	.00	.00	.00	.00	.00	
01-492-300	Transfer To Cap Reserve Fund	2,000,000	500,000	1,000,000	500,000	500,000	1,000,000	750,000	
<i>Funding for capital project, vehicles & equipment</i>									
01-492-420	Transfer To Road Improve Fund	.00	.00	.00	.00	.00	.00	.00	
Total Transfers To Other Funds:		2,508,500	508,500	1,008,500	508,500	500,000	1,008,500	758,500	
Total Expenditure:		10,892,046	10,187,023	10,434,977	8,216,897	2,218,080	9,865,429	10,415,206	
GENERAL FUND Revenue Total:		10,885,760	9,772,957	9,777,627	9,180,370	597,257	10,262,424	10,166,852	
GENERAL FUND Expenditure Total:		10,892,046	10,187,023	10,434,977	8,216,897	2,218,080	9,865,429	10,415,206	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
Net Total GENERAL FUND:		6,285-	414,066-	657,350-	963,473	1,620,823-	396,995	248,354-	

UPPER ALLEN TOWNSHIP

2022 STREET LIGHT FUND (02)

PURPOSE: The First Class Township Code authorizes municipalities to place street lights on streets, roads and highways in order to enhance public safety. The code also allows Townships to enter into agreements with power companies to provide the lighting and to assess adjacent property owners for the costs of maintaining the lights.

ASSETS

Beginning Fund Balance	\$41,304
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REVENUES

301.100	Fees – Current Year	\$44,563
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All improved property within 250 feet of a street light is assessed a fee. The Street Light Fund is broken down into districts to accurately account for the cost of street lights in each development. Fees will range from a low of \$.28 to a high of \$.66 to reflect the actual cost by district for street lights.

301.200	Fees – Prior Year	\$1,265
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Year 2021 Street Light taxes collected in January & February 2022.

341.000	Interest	\$65
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392.000	Transfer from General Fund	\$8,500
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Street light costs for intersections on major roads within the Township.

Total Revenues	\$54,393
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Total Assets and Revenues	\$95,697
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EXPENDITURES

400.300	General Expense	\$100
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Commission paid to the Cumberland County Court House for collecting old street light taxes.

434.100	Street Lighting	\$53,703
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Total Expenditures	\$53,803
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Ending Fund Balance	\$41,894
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Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
STREET LIGHT FUND									
Fee Income									
02-301-100	St Light Fee Levy Current Year	45,610	45,992	45,500	45,323	177	45,864	44,563	
<i>2021 - Average for 3yrs collected</i>		<i>2022 - Reduce fee by 5% accross the baord</i>							
02-301-200	Fee Levy Prior Years	1,331	1,332	1,250	1,242	8	1,325	1,265	
<i>Average for last 4 yrs</i>									
Total Fee Income:		46,941	47,324	46,750	46,565	185	47,189	45,828	
Interest Earnings									
02-341-000	Interest Earnings	102	48	100	5	95	6	65	
Total Interest Earnings:		102	48	100	5	95	6	65	
Interfund Transfers									
02-392-000	Transfer from General Fund	8,500	8,500	8,500	8,500	.00	8,500	8,500	
Total Interfund Transfers:		8,500	8,500	8,500	8,500	.00	8,500	8,500	
Total Revenue:		55,543	55,872	55,350	55,070	280	55,695	54,393	

Expenditures

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comi
02-400-300	General Expense	55	76	100	3,065	2,965-	3,085	100	
<i>Commission paid to the Cumberland Court House for collecting delinquent Street Light Fees 2021 - PP&L fees \$3,033 (12 lights)</i>									
Total Expenditures:		55	76	100	3,065	2,965-	3,085	100	
Street Lighting Expenditures									
02-434-100	Street Lighting	51,672	48,847	51,000	42,388	8,612	50,907	53,703	
<i>Approx \$4250 per month plus new lights added 13 new lights plus 17 (avg per unit cost) x 12 months</i>									
Total Street Lighting Expenditures:		51,672	48,847	51,000	42,388	8,612	50,907	53,703	
Total Expenditure:		51,727	48,923	51,100	45,452	5,648	53,992	53,803	
STREET LIGHT FUND Revenue Total:		55,543	55,872	55,350	55,070	280	55,695	54,393	
STREET LIGHT FUND Expenditure Total:		51,727	48,923	51,100	45,452	5,648	53,992	53,803	
Net Total STREET LIGHT FUND:		3,816	6,949	4,250	9,618	5,368-	1,703	590	

UPPER ALLEN TOWNSHIP

2022
HYDRANT FUND (03)

PURPOSE: The First Class Township Code authorizes municipalities to install hydrants for fire protection. The code also allows Townships to enter into agreements with water companies to provide water service and to assess adjacent property owners for the costs of maintaining the hydrants. The Hydrant Fund is a self-sustaining fund which may be subject to cost increases passed on to the Township from the water companies.

ASSETS

Beginning Fund Balance	\$180,123
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REVENUES

301.100	Fees – Current Year	\$98,671
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The Township levy is .05579 mills on all improved properties within 780 feet of a fire hydrant.

301.200	Fees – Prior Years	\$3,662
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Year 2021 hydrant taxes collected in January and February 2022.

341.000	Interest	\$301
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Total Revenues	\$102,634
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Total Assets and Revenues	\$282,757
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EXPENDITURES

400.300	General Expense – Collection Commission	\$73
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Commission paid to Cumberland County Court House for collecting old Hydrant Tax bills.

448.300	General Expense	\$10,000
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Hydrant expenses/repairs.

448.363	Hydrant Service	\$93,500
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Total Expenditures	\$103,573
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Ending Fund Balance	\$179,184
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Expenditures

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comi
03-448-300	General Expense	9,660	9,660	19,500	11,115	8,385	11,115	10,000	
	<i>Hydrant expenses/repairs</i>								
03-448-363	Hydrant Service	91,507	94,111	93,500	73,284	20,216	88,000	93,500	
Total Expenditures:		101,167	103,771	113,000	84,399	28,601	99,115	103,500	
Total Expenditure:		101,254	103,835	113,075	84,442	28,633	99,178	103,573	
HYDRANT FUND Revenue Total:		105,879	101,639	102,475	105,364	2,889-	107,142	102,634	
HYDRANT FUND Expenditure Total:		101,254	103,835	113,075	84,442	28,633	99,178	103,573	
Net Total HYDRANT FUND:		4,625	2,196-	10,600-	20,922	31,522-	7,964	939-	

UPPER ALLEN TOWNSHIP

2022
SEWER OPERATING FUND
BUDGET (08)

PURPOSE: The Sewer Operating Fund is a proprietary fund for the Township's wastewater treatment facilities. User fees, tapping fees, and reservation of capacity fees generate the revenues needed to fund the operation and maintenance of the sanitary sewer system, including the collection, treatment and pumping of sewage, the disposal of sewage sludge, and the implementation of minor capital improvements.

The Township owns, operates and maintains the 1.10 mgd Grantham wastewater treatment plant, approximately 122 miles of gravity, force main and low pressure sewers, over 2,730 manholes, and eight sewage pumping stations. In addition, the Township owns the right to capacity of 2.383 mgd at the Lower Allen Township Authority wastewater treatment plant located in Fairview Township, as approximately 67% of the wastewater generated in Upper Allen Township flows to Lower Allen Township for treatment.

ASSETS

Beginning Fund Balance	\$2,740,968
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REVENUES

341.000	Interest Earnings	\$1,000
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355.050	State Aid – Non-Uniform Pension Fund	\$40,000
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Sewer Department receives 13% of State funding.

360.010	Sewer Rentals	\$4,538,516
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Based on current connections and projected number of new connections.

360.019	ROC – Reservation of Capacity	\$13,171
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360.020	Tapping Fees	\$61,769
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Based on development specific and miscellaneous tapping fees and projected number of new connections.

360.030	Sewer Penalties (Delinquent Collections)	\$38,000
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Penalties and interest from delinquent sewer rentals and collection fees.

364.140 Sewer Connection Inspection Fees \$23,200

Building sewer inspection fees for Township, developer and privately constructed sewer extensions and other miscellaneous sewer connections.

364.150 Septic System Permit Fees \$1,500

New permit and repair permit fees; work is performed by the primary Township SEO.

364.160 OLSDS Program Administrative Fees \$1,240

Program administration and certified hauler registration fees.

364.180 FOG Permit Fee \$3,100

Program administration and inspection fees.

380.100 Miscellaneous Revenues \$10,000

Municipal rebate/refund of excavator and designer contractor fees paid to PA One Call as allowed under Section 3.1(g) of Act 287, as amended, and any other miscellaneous revenue, including Township/Engineer plan review charges reimbursed from developer escrow accounts; scrap metal sold.

380.200 Sewer Manager Review Fees \$4,000

Total Revenues \$4,735,496

Total Assets and Revenues \$7,476,464

EXPENDITURES

SANITARY SEWER COLLECTION SYSTEM

Full-Time Positions	2016	2017	2018	2019	2020	2021	2022
Maintenance Chief	1	1	1	1	1	1	1
Maintenance Laborer	1	1	1	0	1	1	3
Certified WWTP Operator	0	0	0	1	1	0	0

421.140	Salaries & Wages – Maintenance Chief and Assistants	\$167,981
	Primarily responsible for pumping station equipment service and maintenance, sewer line televising, cleaning and root cutting and general maintenance of buildings and grounds.	
421.180	Overtime Wages	\$1,250
421.200	Materials & Supplies	\$2,500
	Pumping station and sewage collection system items including marker paint, gloves, weed killer, mower maintenance items, dye, smoke test oil, etc.	
421.251	Computer Expense	\$1,000
	Computer software/hardware expenses, subscriptions, and IT support associated with sewer system.	
421.253	Vehicle Operation and Maintenance	\$3,750
	Oil, inspections, repairs, tires, etc. for collection system vehicles including 2018 Ford F350 Truck, 2011 Ford F250 Truck, 2015 Ford F450 TV truck, and 2007 Sterling Vactor/Flusher Truck.	
421.300	General Expense	\$1,250
	Expenses associated with gas detection equipment and calibration, nitrogen gas refills for TV truck camera equipment, regulatory agency permit fees, and sewer blockages/back-ups (e.g., contract services, chemicals).	
421.313	Professional Services – Engineering	\$3,500
	Continuing engineering services including 12 SAB Meetings per year, Chapter 94 Reports, invoice reports, periodic tapping fee updates, ROC Fee and non-residential rate calculations, sewerage facilities operations and general consultation on regulatory matters.	
421.314	Contract Services – Line Flushing/Cleaning	\$500
	Contracted sewer line maintenance activities to supplement Township program.	

421.315	Sanitary Sewer Infiltration and Inflow (I/I) Program	\$125,000
	Professional and contract services and equipment associated with ongoing comprehensive I/I program including investigative and corrective rehabilitation work; also includes expenses related to work by Township forces.	
421.316	Sanitary Sewer and Manhole Repairs, Rehabilitation and Improvements	\$125,000
	Contractual services related to repair, rehabilitation and improvements to sanitary sewers and manholes not relative to infiltration and inflow; also includes expenses related to work by Township forces.	
421.321	Communication Expense	\$3,500
	Pumping station cellular alarm monitoring services, cell phones, and Network fleet GPS.	
421.322	PA One Call	\$3,900
	Membership and per-call fees.	
421.360	Utilities – Pumping Stations (8)	\$26,000
	Electricity, fuel oil for backup generators, and water service.	
421.374	Maintenance and Repairs – Pumping Stations and Sewage Collection and Conveyance Facilities	\$51,550
	Planned expenses associated with required upgrades, repairs and preventive maintenance on pumping stations, sewage collection and conveyance facilities, and Vactor and TV truck maintenance and repairs (see accompanying breakdown).	
421.384	Rental of Equipment	\$250
421.740	Minor Repairs and Improvements	\$2,500
	Unanticipated facility repairs, improvements and equipment replacements associated with pumping stations and sewage collection and conveyance facilities, and maintenance and repairs to the Vactor and TV truck (under \$2,500).	

421.750 Minor Equipment Purchases and Supplies \$2,500

Unanticipated new/replacement tools, equipment, supplies, and safety equipment needs associated with pumping stations and sewage collection and conveyance facilities, and equipment and supplies associated with the Vactor and TV truck (under \$2,500).

Total Sanitary Sewer Collection System \$521,931

SANITARY SEWER DISPOSAL SYSTEM

422.140 Salaries – Superintendent & Staff \$58,928

Full-Time Positions	2017	2018	2019	2020	2021	2022
Superintendent	1	1	1	1	1	0
Certified WWTP Operators	1	1	2	2	2	1
WWTP Laborer	1	1	0	0	2	0

422.180 Overtime Wages \$2,500

422.191 Uniform Allowance \$5,200

422.200 Materials & Supplies - WWTP \$2,000

Office and cleaning supplies, gloves, masks, hand sanitizer, trash bags, etc.

422.222 Chemicals for Sewage Treatment \$55,000

Alum, chlorine and polymers.

422.225 Laboratory Supplies and Analysis \$40,000

Chemicals, laboratory equipment and supplies, contracted wastewater analysis, and equipment calibration.

422.251 Computer Expense \$11,000

Computer replacements, hardware and software upgrades, subscriptions/ licensing, website management and IT support.

422.253 Vehicle Operation and Maintenance \$800

Oil, inspections, repairs, tires, etc. for plant vehicles, including 2016 John Deere tractor and 2006 Ford Ranger truck.

422.300	General Expense	\$6,000
	Annual DEP NPDES Permit (\$3,750); PA Lab Accreditation Renewal (\$2,500); DEP Operator Certification – Chapter 302 Annual Service Fee (\$150); PA DEP Annual Storage Tank Permit (\$50); PA DLI annual pressure vessel certificate of operation (\$81); printer/copier leasing (\$750); plant flowmeter calibrations (\$317); scale calibration (\$250); and other expenses including annual SCBA fire extinguisher inspection and cylinder replacements (\$375); calibration gas (\$250); filters (\$20); and AED (defib.) batteries/pads (\$285).	
422.310	Professional Services – Accounting Software & Support	\$4,000
	Dallas Data support agreement - \$2,100; other IT costs - \$1,900.	
422.313	Professional Services – Engineering	\$3,500
	Continuing engineering services including SAB Meetings, Chapter 94 Reports, invoice reports, annual tapping fee updates, annual update on ROC Fee and non-residential rate calculations, sewerage facilities operations and general consultation on regulatory matters.	
422.321	Communication Expense	\$4,600
	Plant telephone, internet service, cell telephones, and pumping station cellular alarm monitoring service.	
422.360	Utilities	\$53,040
	Water, fire hydrant service, electricity, propane and fuel oil for backup generators, stormwater fees (\$858).	
422.374	Maintenance and Repairs	\$32,615
	Planned expenses associated with required maintenance, repairs, parts replacements supplies, and preventive maintenance on WWTP equipment and structures (see accompanying breakdown).	
422.384	Equipment Rentals	\$200

422.385 Sewage Conveyance/Treatment Rental, Lower Allen Township Authority (LATA) \$749,250

Costs based on LATA's reconciliation of previous year's treatment plant operations and maintenance costs, a 5-year average of Upper Allen Township's proportionate share of total flow, and projected flow from new connections.

422.450 Sludge Disposal \$75,000

Expenses include sludge and screenings landfill disposal, digester sludge pumping and disposal, sludge testing, permitting, and bagging cassettes.

422.740 Minor Repairs and Improvements \$1,750

Unanticipated facility repairs and improvements including equipment replacements (under \$2,500).

422.750 Minor Equipment and Supplies \$1,750

Unanticipated new/replacement tools furnishings, equipment, supplies and safety items (under \$2,500).

Total Sanitary Sewer Disposal System \$1,107,133

SANITARY SEWER – ADMINISTRATION

Full-Time Positions	2016	2017	2018	2019	2020	2021	2022
Sewer Dept. Manager	1	1	1	1	1	1	1
Superintendent/Asst. Manager	1	1	1	1	1	0	1
Utility Accounts Admin.	1	1	1	1	1	1	1
Secretary	1	1	1	1	1	1	1
Assist. Bookkeeper (1/2)	1	1	1	1	1	1	1
IT Person (1/4)	1	1	1	1	1	1	1
Manager (15%)	1	1	1	1	1	1	1
Assistant Manager (15%)	1	1	1	1	1	1	1
Accountant (1/4)	1	1	1	1	1	1	1

423.120 Salary – Sewer Department Manager, Assistant Manager Secretary and Administrative Support Staff \$212,956

423.140	Salaries – Office Staff	\$117,872
	Office staff includes the Billing Clerk, Bookkeeper (1/2 salary), IT Person (1/4 salary), Manager (15% salary), Assistant Manager (15% salary), Accounting Manager (1/4 salary).	
423.156	Health Care Insurance/Expense	\$332,084
	Health Care, Vision and Dental insurance are provided for all full-time employees. Also includes miscellaneous medical expenses, emergencies, innocations.	
423.159	Contribution – Non-Uniform Pension B	\$21,986
423.160	Contribution – Non-Uniform Pension Fund	\$89,059
	Required employer Pension Fund contribution.	
423.161	FICA Taxes	\$42,954
423.162	Unemployment Compensation	\$1,750
423.180	Overtime Wages	\$125
423.200	Materials & Supplies	\$500
	Ink cartridges, printheads, paper, laser invoices, and misc. office supplies, and wooden stakes (property postings).	
423.231	Gas and Oil	\$6,262
	All Sewer Department vehicles.	
423.251	Computer Expense	\$10,300
	IT support, agreement management services and website management, computer replacements, hardware and software purchases and/or upgrades.	
423.253	Vehicle Operation and Maintenance	\$750
	2016 Chevrolet Colorado truck and 2012 Ford Focus sedan (1/4 sewer).	

423.300	General Expenses	\$31,000
	General obligation bond management costs, advertisement fees relative to bond issue trustee and paying agent fees, legal ads/notices (proofs-of-publication), employment ads, water shut-off, water consumption records, business invoices, printer/copier leasing, printing/copying services, General Code updates, miscellaneous recording fees, and credit card fees.	
423.305	Tapping Fee/Sewer Rental Refunds	\$250
	Inadvertent overpayments, double payments at settlement, erroneous water meter readings, etc.	
423.309	On Lot Sewage Disposal System (OLSDS)	\$1,250
	SEO services, postage, forms and copy services.	
423.310	Professional Services – Software & Support	\$22,700
	Dallas Data Support agreement (\$15,150) plus additional license (\$900); Training (\$1,740); ESRI licensing maintenance agreement (\$1,978) (33.3%); AutoCAD Civil 3D annual subscription (\$2,372); C.S. Datum software subscription (\$1,200); and other IT costs (\$2,000).	
423.311	Professional Services – Auditing	\$8,850
	Auditing services and other financial management activities.	
423.312	Professional Services – General Engineering & GIS Services	\$12,000
	General Project Management (technical advice & assistance, regulatory issues, etc.); monthly meetings with GHD, telephone conv.; operations assistance; AutoCAD updates & assistance; GIS Mapping updates & data input; other services as required.	
423.313	Professional Services – Specific Engineering Projects	\$30,000
	Sewer hydraulic model development; interceptor/trunk sewer capacity evaluation; wastewater flow projections; I/I evaluation tasks; NPDES Permit renewal; and other required professional services.	

423.314	Professional Services – Legal	\$6,000
	Township Solicitor; other legal fees.	
423.315	Professional Services – Inspection/Testing of Township Sewers	\$23,200
	Inspection/testing of Township or privately constructed sewer main extensions and building sewers, developer and other miscellaneous building sewers or connections; and annual Township contracted sewer repair work.	
423.321	Communication Expense	\$1,720
	Cell phone service.	
423.325	Postage	\$1,735
	Sewer billings and routine postage.	
423.352	Property and Liability Insurance	\$43,000
423.354	Workers Compensation	\$9,785
423.355	CDL Drug Testing and Criminal Background Checks	\$250
	Federally mandated drug testing for all employees with Commercial Drivers Licenses and PA State Police criminal background checks.	
423.424	IGCA Admin Fees/Elec.	\$100
423.432	Printing of Sewer Bills	\$10,264
	Dallas Data sewer billing fees (\$2,525 per quarter).	
423.470	Training and Licensing – Staff	\$5,500
	Funding for professional licensing and memberships and for staff training, seminars, workshops and job related professional development courses.	
423.483	Debt Service – Series of 2012 (2017)	\$410,000
	20-year debt service in the amount of \$8,839,223 for projects that include LATA and Grantham WWTP BNR Upgrades; Grantham	

WWTP Administration Building and Garage; and a portion of Spring Run interceptor sewer improvements project.

423.484	Debt Service – Series of 2017 Interest	\$123,375
423.485	Debt Service Principal – Series of 2021	\$795,000
423.492	Debt Service Interest – Series of 2021	\$125,750
423.500	Delinquent Collection Costs	\$1,500
	Filing and removal of liens; collection costs.	
423.745	Small Equipment Service and Repair	\$500
	Unanticipated department equipment service and repair, including water meters.	
423.750	Minor Equipment and Supplies/Office Furniture	\$1,250
	Unanticipated department equipment and supplies needs including office furniture.	
486.100	Self Insurance – Property Damages	\$2,500
	Property damage reimbursements, plumber and related costs due to sanitary sewer blockages and backups.	
Total Sewer Administration Expenditures		\$2,504,077
<u>TRANSFERS TO OTHER FUNDS</u>		
492.090	Transfer to Sewer Revenue Reserve	\$1,000,000
Total Transfers to Other Funds		\$1,000,000
Total Expenditures		\$5,133,141
Ending Fund Balance		\$2,343,323

2022 COLLECTION SYSTEM MAINTENANCE AND REPAIRS
08.421.374

ARCONA ROAD - PUMPING STATION NO. 3			
	<u>ITEM</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
1	Chicago Pump Fincor Soft Start for Pump No. 1	\$ 14,500.00	Replace outdated equipment.
2	Generator	\$ 1,000.00	Service.
3	Muffin Monster Grinder and Misc. Pump Parts/Service	\$ 2,000.00	Equipment, parts, supplies, maintenance, service.
	Subtotal	\$ 17,500.00	
ROSEGARDEN - PUMPING STATION NO. 5			
1	Pump Rails	\$ 800.00	Replace.
	Subtotal	\$ 800.00	
BOWMANSDALE - PUMPING STATION NO. 7			
1	Generator Service	\$ 750.00	Service.
	Subtotal	\$ 750.00	
MISCELLANEOUS COLLECTION SYSTEM			
	<u>ITEM</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
1	TV Truck Camera Wheels	\$ 1,000.00	Non-Slip Carbide for PVC pipe.
2	TV Truck Camera Cable Repairs	\$ 3,000.00	Normal wear items.
3	TV Truck Equipment Maintenance and Repairs	\$ 4,500.00	Normal wear items (cables, motors, cameras, etc.).
4	Vactor Tank Replacement	\$ 18,000.00	Replacement of worn tank.
5	Vactor Hose	\$ 1,500.00	Replacement of worn hose.
6	Bubbler Systems Air Pump	\$ 500.00	Spare parts.
7	Miscellaneous	\$ 4,000.00	Equipment, parts, supplies, maintenance, service.
	Subtotal	\$ 32,500.00	
	TOTAL	\$ 51,550.00	

2022 GRANTHAM WASTEWATER TREATMENT PLANT MAINTENANCE AND REPAIRS
08.422.374

	<u>ITEM</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
1	Diffuser Sleeves, SBR No. 2	\$ 12,000.00	Replacement.
2	HydroDyne Fine Screen	\$ 1,200.00	Bags and supplies.
3	Fine Screen Cassett Holder	\$ 2,400.00	Replacement.
4	SBR Aerzen Blower	\$ 1,600.00	Replace seal.
5	Controls/Emergency Generator	\$ 4,500.00	Facilitate additional process equipment.
6	Chlorine System Components	\$ 1,600.00	Replace chlorine line and solenoid valve.
7	Plumbing Supplies	\$ 1,300.00	General repairs/preventive maintenance.
8	Electrical Supplies	\$ 900.00	General repairs/preventive maintenance.
9	Lubricants	\$ 1,300.00	Routine maintenance.
10	Onan Generator Batteries	\$ 340.00	Replacement.
11	Garage Supplies	\$ 475.00	Garage.
12	Tree Removal Along SBR Tanks	\$ 2,500.00	Maintenance.
13	Miscellaneous	\$ 2,500.00	Normal minor maintenance items.
	TOTAL	\$ 32,615.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
SEWER OPERATING FUND									
Interest Earnings									
08-341-000	Interest Earnings	15,868	42,423	4,738	609	4,129	750	1,000	
Total Interest Earnings:		15,868	42,423	4,738	609	4,129	750	1,000	
State shared Revenue									
08-355-050	State Aid Mun Pension Fund	52,485	41,836	40,000	45,574	5,574-	45,574	40,000	
<i>UAT receives aid from state; sewer dept receives 13% of state ck</i>									
Total State shared Revenue:		52,485	41,836	40,000	45,574	5,574-	45,574	40,000	
Sewer Revenues									
08-360-010	Sewer Rentals	4,368,901	4,475,749	4,424,158	3,800,087	624,071	4,476,916	4,538,516	
<i>Projected sewer rentals based on existing connections plus projected number of new connections</i>									
08-360-019	ROC- Reservation Capacity	.00	.00	.00	19,085	19,085-	19,085	13,171	
08-360-020	Tapping Fees	518,260	676,840	25,925	303,585	277,660-	719,428	61,769	
2021 -2520 Mill Rd twnhms \$19,635, W at Ashcome \$117,810, Tattersall ph 1 \$20,198, WH Stg 7 Sec 2 \$34,960., WH Stg 8B \$123,280								2022 - 2509 Mill Rd \$44,880, 151	
7-11 \$19,635, Tattersall \$33,634, Mills at Shep Crossing \$395,505									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comments
08-360-030	Penalties(Deliq. Collections)	34,931	31,986	41,400	30,877	10,523	38,000	38,000	
Penalties and interest from delinquent sewer rental collections									
Total Sewer Revenues:		4,922,092	5,184,575	4,491,483	4,153,633	337,850	5,253,429	4,651,456	
Fees Income									
08-364-140	Sewer Connection Inspection F	12,707	14,305	14,300	10,177	4,123	17,500	23,200	
Inspections for township or private constructed sewer extensions and misc sewer connections see acct. 08-423-315									
08-364-150	Septic Sys Permit Fees	2,790	691	1,700	3,820	2,120-	3,520	1,500	
New permit and repair permit fees									
08-364-160	OLSDS Adm and Hauler Fees	1,400	2,360	2,560	1,955	605	2,740	1,240	
Admin fees @ \$20 each Hauler fees @ \$25 each									
08-364-180	FOG Permit Fees	2,925	2,770	2,775	3,350	575-	3,100	3,100	
Approx 39 permitted facilities; \$100 > 1 EDU, \$50 < 1 EDU \$25 Oil Separatores									
Total Fees Income:		19,822	20,126	21,335	19,302	2,033	26,860	29,040	
Miscellaneous Revenue									
08-380-100	Miscellaneous Revenues	10,271	5,645	10,000	9,951	49	10,000	10,000	
- Sewer Dept review fees; scrap metal ; PA One Call Refunds; misc									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
08-380-200	Sewer Mgr Review Fees	.00	.00	.00	2,763	2,763-	4,000	4,000	
08-380-600	Miscellaneous Reimbursements	1,074	.00	.00	.00	.00	.00	.00	
Total Miscellaneous Revenue:		11,346	5,645	10,000	12,713	2,713-	14,000	14,000	
Proceeds of Asset Dispositions									
08-391-100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00	.00	
Total Proceeds of Asset Dispositions:		.00	.00	.00	.00	.00	.00	.00	
Total Revenue:		5,021,612	5,294,605	4,567,556	4,231,832	335,724	5,340,613	4,735,496	
Sanitary Sewer-Coll System									
08-421-140	Salaries - Maintenance	88,103	120,152	127,450	132,467	5,017-	164,439	167,981	
Maint chief, Maint Assist									
08-421-180	Overtime Wages	503	31	350	1,108	758-	1,500	1,250	
08-421-200	Materials & Supplies	2,106	3,517	2,500	812	1,688	2,500	2,500	
Marker paint, gloves, weed killer, mower maint., dye, smoke test oil, etc.									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comments
08-421-251	Computer Expense	1,500	.00	1,000	.00	1,000	850	1,000	
POSM Software Support;Hardware/software costs and IT support with sewer system televising									
08-421-253	Vehicle Operate & Maint	1,804	981	3,750	2,804	946	3,325	3,750	
2018 Ford F350 Truck;2015 Ford F450 TV truck; 2007 Sterling Vactor truck, 2011 Ford F250 truck;									
08-421-300	General Expense	878	61	1,000	1,332	332-	1,400	1,250	
Expenses associated with gas detection equip & calibration; regulatory agency permits;sewer blockages									
08-421-313	Prof Services Engineering	3,500	2,625	3,500	3,500	.00	3,500	3,500	
Continuing Engineering Services- meetings, reports,consulting and rate calculations for Tapping fees,									
08-421-314	Contract Serv-Line Flush/Clean	.00	.00	500	.00	500	500	500	
Contracted sewer line maintenance program to supplement township program									
08-421-315	Contr Serv-Infiltration/Inflow	130,811	38,289	125,000	3,955	121,045	75,000	125,000	
Prof & Contract Serv & equip ongoing comprehensive I/I program including investigative & corrective rehab work; and work by UAT staff									
08-421-316	Cont Serv-Manhole/Line Restor	79,930	20,137	125,000	42,228	82,772	75,000	125,000	
Contractual services related to repair of sanitary sewers and manholes (not I/I) plus work by UAT staff									
08-421-321	Communication Expense	2,957	3,299	3,248	3,347	99-	3,250	3,500	
pump station cellar alarm monitoring and cell phones; Networkfleet GPS (4);									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comments
08-421-322	PA One Call Sys Membership	4,694	5,293	3,900	3,218	682	3,900	3,900	
Membership and Per Call Fees									
08-421-360	Utilities-Pumping Stations	37,806	27,509	35,000	25,565	9,435	30,000	26,000	
Electricity; fuel oil for backup generators; water service									
08-421-374	Maintenance & Repairs	30,768	32,826	73,900	26,501	47,399	68,625	51,550	
Planned expenses for required upgrades; repairs;preventive maint. Vactor & TV Truck maint									
08-421-384	Equipment Rental	475	908	250	.00	250	100	250	
Generator/Pump									
08-421-740	Minor Repairs & Improvements	3,424	.00	2,500	2,011	489	1,500	2,500	
Unanticipated facility repairs and improvements including equipment replacements									
08-421-750	Minor Equip & Supplies	2,692	622	2,500	215	2,285	1,500	2,500	
Unanticipated tool requirements, replacement tools, supplies and safety equipment needs									
Total Sanitary Sewer-Coll System:		391,952	256,251	511,348	249,063	262,285	436,889	521,931	
Sanitary Sewer-Disposal System									
08-422-140	Salaries - Supt & Staff	176,225	148,895	153,172	45,859	107,313	56,915	58,928	
2 - Operators and 1- Laborer									

[illegible]

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
08-422-310	Prof Serv Acct Software & Sup	3,391	.00	.00	2,100	2,100-	4,000	4,000	
DDS Support \$2100, Add't License \$900, other IT \$1000									
08-422-313	Prof Services Enginneering	3,500	2,625	3,500	3,500	.00	3,500	3,500	
Continuing Engineering Services - SAB Meet; Reports & Calculations									
08-422-321	Communication Expense	4,563	4,732	4,600	3,755	845	4,550	4,600	
Plant Telephone \$1,920; ComCast \$2,340; cell telephones & alarm service \$276; Networkfleet GPS \$120									
08-422-360	Utilities	51,950	59,125	62,475	41,127	21,348	52,000	53,040	
Water, fire hyd service, electic, fuel oil (generators)									
08-422-374	Maintenance & Repairs WWTP	8,376	37,029	37,685	30,567	7,118	36,010	32,615	
Planned expenses for maintenance and repairs WWTP									
08-422-384	Equipment Rental	.00	.00	200	.00	200	50	200	
08-422-385	Sewage Convey/Trtmt Rent-LAT	667,194	763,337	697,574	507,003	190,571	721,043	749,250	
Based on previous year treatment costs, 5 yr avg. treatment charges, & projected new connections									
08-422-386	Prior Year Rentals Due - LATA	.00	.00	.00	.00	.00	.00	.00	
Reconciliation amt due based on prev yr's treatment plant operations, maint, Cap Imprvmt costs									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
08-422-450	Sludge Disposal	75,478	72,784	70,000	62,333	7,667	75,000	75,000	
<i>Expenses for sludge landfill, screenings, soil & sludge testing, permit & bagging cassettes, pump out digesters</i>									
08-422-740	Minor Repairs & Improvements	.00	.00	1,750	2,593	843-	2,250	1,750	
<i>Unanticipated facility repairs and improvements</i>									
08-422-750	Minor Equipment & Supplies	731	919	1,750	1,229	521	1,000	1,750	
<i>Unanticipated equipment, tools, furnishings and supplies, including safety items.</i>									
Total Sanitary Sewer-Disposal System:		1,075,352	1,174,120	1,132,356	788,071	344,285	1,061,318	1,107,133	
Sanitary Sewer-Administration									
08-423-120	Salary - Sewer Sys Mang & Sec	200,779	208,630	206,126	169,885	36,241	212,146	212,956	
<i>Sewer dept. Mgr, Asst Mgr, Secretary</i>									
08-423-140	Salary--Administrative	145,668	108,512	112,622	75,100	37,522	92,959	117,872	
<i>Billing (50%), Bookkeeper(50%);IT(25%);Mgr(15%); Asst Mgr(15%); Acct(25%)</i>									
08-423-156	Health Care Ins/Expense	268,882	269,143	323,984	255,678	68,306	323,984	332,084	
08-423-159	Cont.Non-Unif Pension B	.00	14,169	5,898	3,888	2,010	5,898	21,986	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
08-423-160	Contrib-Non Unif Pension Fund	140,213	143,100	139,661	168,746	29,085-	168,746	89,059	
08-423-161	FICA Taxes	46,812	36,332-	46,074	31,306	14,768	40,618	42,954	
08-423-162	Unemployment Compensation	1,704	1,685	1,750	1,702	48	1,750	1,750	
08-423-180	Overtime Wages	3	.00	250	.00	250	.00	125	
08-423-200	Materials & Supplies	332	526	500	204	296	500	500	
Ink Cartidges, printhead, paper, Invoices, office supplies, misc.									
08-423-231	Gas & Oil	4,636	5,265	5,000	5,341	341-	6,200	6,262	
08-423-251	Computer Expense	7,660	7,300	7,875	8,895	1,020-	10,000	10,300	
Computer replacements, hardware and software upgrades, IT support									
08-423-253	Vehicle Operate & Maint	261	.00	750	265	485	500	750	
2016 Chev Colorado truck									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
08-423-300	General Expenses	34,321	23,525	31,000	22,600	8,400	31,000	31,000	
<i>GOB Mang costs, Gen Code Updates;Emp ads;PA Bulletin rec fees; legal notices, water consumption records, business invoices printing/copying services, credit card fees, ETC</i>									
08-423-305	Tapping/Sewer Rental Refunds	241	.00	500	.00	500	200	250	
<i>Inadvertent overpayments</i>									
08-423-309	On-Lot Sewage Disposal Syste	1,690	1,060	1,250	2,920	1,670-	2,280	1,250	
<i>SEO services, postage, forms and copy services</i>									
08-423-310	Prof Serv - Software & Sup	19,212	16,275	19,483	15,135	4,348	19,483	22,700	
<i>DDS \$15,150, ESRI 33% \$1,978., Auto Cad Annual Sub \$2,372,Datum Software \$1,200, Other IT costs \$2,000.</i>									
08-423-311	Prof Services Auditing	7,705	8,610	8,850	9,653	803-	9,653	8,850	
08-423-312	Prof Serv-Gen.Engr& GIS Serv.	11,250	5,652	14,000	6,189	7,811	8,000	12,000	
<i>Gen Project management, meetings, plant operation assistance with FOG program and GIS work by GHD</i>									
08-423-313	Prof Serv Specific Engr Proj	40,834	4,061-	20,000	13,563	6,437	20,000	30,000	
<i>I/I evaluation, Specs, reviews, updates, Capacity Evaluation</i>									
08-423-314	Prof Services Legal	4,506	3,104	6,000	4,307	1,694	6,000	6,000	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
08-423-315	Prof Serv Insp/Test of Twp Sew	13,893	11,827	14,300	11,821	2,479	17,500	23,200	
Inspecting/testing Twp or private Constructed main extensions and building sewers, and developer or other building sewers and connections see acct 08-364-140									
08-423-321	Communication Expenses	1,981	1,783	1,700	1,630	70	1,700	1,720	
Cell phone for Mgr & Assist Mgr									
08-423-325	Postage	2,681	1,449	1,570	1,719	149-	1,700	1,735	
08-423-352	Property & Liability Insurance	41,827	42,941	41,750	44,492	2,742-	44,492	43,000	
08-423-354	Workers Compensation	4,067	7,859	15,350	5,700	9,650	9,500	9,785	
08-423-355	CDL Drug Testing/Crim Cks	95	216	250	95	155	250	250	
08-423-424	IGCA Admin Fees/Elec	.00	.00	100	.00	100	100	100	
08-423-432	Printing Sewer Bills	10,005	9,900	10,198	7,429	2,769	10,000	10,264	
Dallas Data cost .75 a bill x 4 approx bills \$2525									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
08-423-470	Training & Licensing- Staff	2,416	3,925	4,000	5,421	1,421-	5,500	5,500	
	<i>for professional licensing, memberships and staff training and proffessional development courses</i>								
08-423-476	Debt Service - Series 2015	835,000	855,000	875,000	875,000	.00	875,000	.00	
08-423-477	Debt Serv Series 2015 Interest	105,440	80,090	60,265	33,633	26,633	60,265	.00	
08-423-480	Debt Service - Series of 2016	.00	.00	50,000	.00	50,000	50,000	.00	
	<i>Annual lease of Twp admin facilities</i>								
08-423-483	DEBT SER SERIES 2012 (2017)	370,000	380,000	395,000	395,000	.00	395,000	410,000	
08-423-484	Debt Serv Series 2017 Interest	160,718	153,075	139,475	73,688	65,788	139,475	123,375	
08-423-485	Debt Service Prin. Series 2021	.00	.00	.00	5,000	5,000-	5,000	795,000	
08-423-492	Debt Service Int. Series 2021	.00	.00	.00	18,178	18,178-	18,178	125,750	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
08-423-500	Delinquent Collection Costs	407	409	1,500	1,658	158-	2,000	1,500	
<i>Filing and removal of liens</i>									
08-423-745	Small Equip/Service & Repair	.00	.00	500	178	322	500	500	
<i>Unanticipated dept. equipment service & repair, including water meters</i>									
08-423-750	Minor Equip/Off Furn/Supplies	57	.00	1,250	.00	1,250	1,000	1,250	
<i>Unanticipated dept. equipment & supplies needed for office funiture</i>									
Total Sanitary Sewer-Administration:		2,485,295	2,324,637	2,563,781	2,276,017	287,764	2,597,077	2,501,577	
Property Damages									
08-486-100	Self Insurance-Property Damag	300	312	2,500	1,540	960	2,000	2,500	
<i>Property damage reimbursemnts, plumber and related costs due to sanitary sewer blockages/backups</i>									
Total Property Damages:		300	312	2,500	1,540	960	2,000	2,500	
Sale of Assets									
08-490-100	Loss on Sale of Asset	.00	.00	.00	.00	.00	.00	.00	
<i>Year End Adjustment</i>									
Total Sale of Assets:		.00	.00	.00	.00	.00	.00	.00	
Transfers									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
08-492-090	Transfer To Sewer Rev Reserve	1,000,000	1,000,000	750,000	750,000	.00	750,000	1,000,000	
Total Transfers:		1,000,000	1,000,000	750,000	750,000	.00	750,000	1,000,000	
Total Expenditure:		4,952,899	4,755,319	4,959,985	4,064,692	895,293	4,847,284	5,133,141	
SEWER OPERATING FUND Revenue Total:		5,021,612	5,294,605	4,567,556	4,231,832	335,724	5,340,613	4,735,496	
SEWER OPERATING FUND Expenditure Total:		4,952,899	4,755,319	4,959,985	4,064,692	895,293	4,847,284	5,133,141	
Net Total SEWER OPERATING FUND:		68,713	539,286	392,429-	167,140	559,569-	493,329	397,645-	

UPPER ALLEN TOWNSHIP

2022 SEWER RESERVE FUND (09)

PURPOSE: The Sewer Reserve Fund was established to fund capital improvements related to the Upper Allen Township Wastewater Treatment Plant, Pumping Stations and Collection System.

ASSETS

Cash on Hand	\$2,786,045
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REVENUES

341.000	Interest	\$1,000
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380.200	Special Sewer District Revenue	\$24,760
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Total Revenues	\$25,760
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TRANSFERS FROM OTHER FUNDS

390.050	Transfer from Sewer Operating Fund	\$1,000,000
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Total Transfers from Other Funds	\$1,000,000
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PROCEEDS OF ASSET DISPOSITIONS

391.100	Sales of Fixed Assets	\$1,000
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Total Assets, Revenues, and Transfers from Other Funds	\$3,812,805
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EXPENDITURES

429.754	Lisburn Trunk Sewer Improvements (3,060 l.f.)	\$916,994
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Total estimated cost: \$955,494 (79.3%); \$1,124,121 for construction; \$11,290 for survey, \$29,000 for design; \$21,500 for permitting; \$5,000 for bid phase; \$10,000 for construction phase; \$4,000 for closeout/record drawings; Rider-Musser Development cost share - \$20.7%.

429.765	Capital Expenditure – Identified High Priority Sanitary Sewer Line Replacements	\$200,000
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Total estimated cost: \$200,000. Annual allocation for replacement of leaking and defective sewer lines located in high priority mini-basins.

429.774	Capital Expenditure – Manhole Frame & Cover Raising/ Replacement in Connection with Road Improvements Project	\$95,000
	Total estimated cost: \$75,000; raising/replacing manhole frames and covers.	
429.775	Pumping Station No. 3 Odor Control	\$84,515
	Total estimated cost: \$85,515; Odor control equipment and installation - \$40,515; existing equipment demo and new piping - \$20,000; engineering - \$25,000.	
429.793	Capital Expenditure – Grantham WWTP New Sludge Dewatering Press, Conveyors, Polymer System, and Sludge Pumps	\$1,097,000
	Total estimated cost - \$1,117,000; \$1,000,000 for demo/construction; \$87,000 for design/bidding; \$7,500 for permitting; \$22,500 for construction phase.	
429.796	Capital Expenditure – Grantham WWTP Digester Blowers, Air Compressor, Utility Water System, Roof Repairs, Sludge Bin Floor Plating, Generator Containment, Building Modifications.	\$545,300
	Total estimated cost - \$565,300; \$500,000 for demo/construction; \$42,800 for design/bidding, \$22,500 for construction phase.	
Total Expenditures		\$2,938,809
Ending Fund Balance		\$873,996

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
SEWER RESERVE FUND									
Interest Earnings									
09-341-000	Interest Earnings	13,132	4,649	4,000	640	3,360	850	1,000	
Total Interest Earnings:		13,132	4,649	4,000	640	3,360	850	1,000	
Loan Repayments									
09-360-110	Loan Pay From Per Imp 2016	666,304	.00	.00	.00	.00	.00	.00	
Total Loan Repayments:		666,304	.00	.00	.00	.00	.00	.00	
Miscellaneous Revenue									
09-380-200	Sewer District Revenue	35,250	15,101	23,845	14,567	9,278	264,016	24,760	
Total Miscellaneous Revenue:		35,250	15,101	23,845	14,567	9,278	264,016	24,760	
Transfers									
09-390-050	Transfer From Sew Revenue Fu	1,000,000	1,000,000	750,000	750,000	.00	750,000	1,000,000	
Total Transfers:		1,000,000	1,000,000	750,000	750,000	.00	750,000	1,000,000	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comments
Proceeds Of Asset Dispositions									
09-391-100	Sales of Fixed Assets	.00	.00	.00	13,250	13,250-	13,250	1,000	
Total Proceeds Of Asset Dispositions:		.00	.00	.00	13,250	13,250-	13,250	1,000	
Total Revenue:		1,714,686	1,019,750	777,845	778,458	613-	1,028,116	1,026,760	
Capital Expenditures									
09-429-751	Allendale Interceptor Ext	326,163	218,157	351,967	552,936	200,969-	553,700	.00	
<i>Total estimated cost \$1,874.722</i>									
09-429-754	Lisburn Trunk sewer Imp.	.00	44,708	819,717	39,520	780,197	38,500	916,994	
<i>Total estimated cost \$955,494----UAT- (79.3%) Rider Musser (20.7%)</i>									
09-429-760	E Winding Hill Line Replacemen	6,301	6,948-	.00	.00	.00	.00	.00	
<i>Sewer replacement pipe and road repair/paving total cost \$386,714</i>									
09-429-761	Sludge Storage & Grease Grit	51,067	.00	.00	1,516	1,516-	1,516	.00	
<i>Approval from BOC for the bidding of this job at the sewer plant estimated cost \$118,780</i>									
09-429-765	Identify High Priority Replac	78,974	2,123	200,000	183,233	16,767	190,000	200,000	
<i>total estimated \$200,000</i>									
09-429-767	Canterbury Est Trunk	38,617	38,346-	.00	.00	.00	536	.00	
<i>Total Estimated Cost \$336,629</i>									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
09-429-774	Road Improve-Manhole Covers	71	.00	75,000	108,782	33,782-	108,782	95,000	
<i>Total Estimated cost \$121,574</i>									
09-429-775	System Odor Control	.00	.00	85,515	.00	85,515	1,000	84,515	
<i>Total Estimated cost \$85,515 engineering \$25,000</i>									
09-429-776	Sewer Sys Service Truck	.00	.00	.00	.00	.00	.00	.00	
<i>total estimated cost \$ 24,150. Ford Maverick Supercrew</i>									
09-429-777	Grantham Bld Garage Door	7,499	.00	.00	.00	.00	.00	.00	
<i>convert former lab to garage for equipment storage Estimated cost \$20,170</i>									
09-429-792	G.WWTP Dig/SBR Concrete R&	16,249	.00	.00	.00	.00	.00	.00	
<i>total estimated cost \$76,549</i>									
09-429-793	Sludge Dewatering Press	.00	.00	.00	.00	.00	20,000	1,097,000	
<i>Total estimated cost \$1,117,000</i>									
09-429-794	LATA-Scrubber/Carb Unit Repla	.00	.00	.00	.00	.00	.00	.00	
<i>Total cost for LATA \$394,000 UAT share 31.78% \$125,213.</i>									
09-429-796	Grantham WWTP Upgrades	.00	.00	.00	.00	.00	20,000	545,300	
<i>Total estimated cost \$565,300</i>									
Total Capital Expenditures:		524,941	219,693	1,532,199	885,987	646,212	934,034	2,938,809	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
Transfers									
09-490-010	Miscellaneous Expense	.00	.00	.00	.00	.00	.00	.00	
Total Transfers:		.00	.00	.00	.00	.00	.00	.00	
Total Expenditure:		524,941	219,693	1,532,199	885,987	646,212	934,034	2,938,809	
SEWER RESERVE FUND Revenue Total:		1,714,686	1,019,750	777,845	778,458	613-	1,028,116	1,026,760	
SEWER RESERVE FUND Expenditure Total:		524,941	219,693	1,532,199	885,987	646,212	934,034	2,938,809	
Net Total SEWER RESERVE FUND:		1,189,744	800,057	754,354-	107,530-	646,824-	94,082	1,912,049-	

UPPER ALLEN TOWNSHIP

2022 CAPITAL RESERVE FUND (30)

PURPOSE: The Capital Reserve Fund was established by ordinance for the purposes of purchasing land for municipal uses and construction of additions to municipal buildings and the purchase and/or replacement of equipment, machinery or motor vehicles.

Assets

Beginning Fund Balance	\$3,462,887
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Revenues

341.000	Interest Earnings	\$1,750
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380.009	Miscellaneous Revenue	\$15,000
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391.100	Sale of Fixed Assets	\$30,000
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Sale of single-axle dump truck.

392.000	Transfer from General Fund	\$750,000
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Total Revenues	\$796,750
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Total Assets and Revenues	\$4,259,637
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Expenditures

400.700	Administrative Furniture and Equipment	\$25,000
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Audio update for main meeting room; server upgrades.

409.705	Municipal Building HVAC Study	\$50,000
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410.700	Police Vehicles & Equipment	\$165,540
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Purchase of 1 police interceptor SUV; Taser contract; body cameras; exterior security cameras and entryway security.

414.700	Community Development	\$20,000
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Historic District Survey.

430.700	Public Works – Vehicles and Equipment	\$245,000
	Replace Truck #11 - \$165,000; replace Truck #3 – \$80,000.	
430.710	Public Works/Parks Storage Building	\$77,000
	Located at Winding Hills North. Office addition heaters; bathroom; and security additions.	
430.720	Equipment & Improvements	\$60,000
	Wash Bay wall; roof over fuel station; 5000-gallon poly tank; plate compactor; electric hot water power washer; tar buggy; barricades/LED lights.	
439.600	Right-of-Way Acquisitions	\$38,354
454.700	Parks & Rec Equipment and Playgrounds	\$125,000
	4000D Toro mower - \$80,000; 2 dumpster enclosures - \$16,000; half of equipment wash station - \$29,000.	
454.730	UAT Farm Master Plan	\$20,000
Total Expenditures		\$825,894
Ending Fund Balance		\$3,433,743

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comi
Total Proceeds Of Asset Dispositions:		3,997	30,480	35,000	46,770	11,770-	46,770	30,000	
Interfund Transfers									
30-392-000	Transfer from General Fund	2,000,000	500,000	1,000,000	500,000	500,000	1,000,000	750,000	
Total Interfund Transfers:		2,000,000	500,000	1,000,000	500,000	500,000	1,000,000	750,000	
Total Revenue:		2,107,381	633,601	1,085,000	606,844	478,156	1,127,142	796,750	
Capital Expenditures									
30-400-700	Admin Furniture & Equip	250	18,644	45,000	25,263	19,737	25,263	25,000	
<i>Projector upgrade, Server, Furniture</i>									
30-400-750	Blding Upgrades-Covid-19	.00	37,987	.00	.00	.00	.00	.00	
Total Capital Expenditures:		250	56,631	45,000	25,263	19,737	25,263	25,000	
Capital Expenditures									
30-409-705	Mun Bld HVAC Study	.00	.00	.00	.00	.00	.00	50,000	
Total Capital Expenditures:		.00	.00	.00	.00	.00	.00	50,000	
Capital Expenditures									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
30-410-700	Police - Vehicles & Equip	185,239	133,006	158,320	102,734	55,586	132,762	165,540	
<i>2021 Taser Contract \$5,820; 2 cars \$152,500.</i>									
30-410-710	Cellbrite Mobile Extraction	12,626	.00	.00	.00	.00	.00	.00	
30-410-715	Police Radios	30,000	.00	.00	.00	.00	.00	.00	
<i>Including 2018 \$170,000 has been transfer to PA Invest bank account for future purchase of radios. 2019 - \$200,000. Budgeted amt transfered every Sept/Oct. stops with Yr 2019</i>									
Total Capital Expenditures:		227,864	133,006	158,320	102,734	55,586	132,762	165,540	
Capital Expenditures									
30-414-700	Com Dev	.00	.00	35,000	27,150	7,850	27,150	20,000	
<i>2022 - Historic District Survey</i>									
Total Capital Expenditures:		.00	.00	35,000	27,150	7,850	27,150	20,000	
Capital Expenditures									
30-430-700	Public Works -Vehicles	85,014	452,555	170,000	296,346	126,346-	168,680	245,000	
<i>2021- -Replace ---Truck #4 F-350 \$75,000; Truck #12 F-600 \$95,000 2022 - Replace truck 11 \$165,000 Replace Truck 3 \$80,000</i>									
30-430-705	PW Radios	20,000	.00	.00	.00	.00	.00	.00	

McCormick ROW and Mill Bridge ROW

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
30-439-619	Culvert South Market St	12,018	.00	.00	.00	.00	.00	.00	
<i>2018 Budget included \$150,000 and 2019 Budget of \$50,000 only spent \$10,00 in calendar year of 2018. (accrual for audit 2018)</i>									
30-439-705	Shepherdstown Road	28,000	.00	.00	.00	.00	.00	.00	
30-439-710	Allendale/Paris Imp Project	5,163	.00	.00	.00	.00	.00	.00	
30-439-720	L A Transport Devel District	10,837	12,841	.00	29	29-	29	.00	
30-439-740	English Dr. Flashing Light	90,702	14,233	.00	13,783	13,783-	13,783	.00	
<i>2018 Budget included \$125,000. Total cost under estimate by \$20,000.</i>									
30-439-742	Emerg Preempt Mkt & Cumb Pk	8,700	.00	.00	.00	.00	.00	.00	
30-439-745	Rd Wght Report & Bridge Eval	77,633	415	.00	.00	.00	.00	.00	
<i>BOC approved \$61,000 plus Mill Bridge C. O. \$16,950. 2020 funding to cover repairs</i>									
30-439-747	Firehouse Dr Way&Sidewalk	143,258	4,749	.00	.00	.00	.00	.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
30-439-749	Mill Bridge/Trout Run Repair	.00	23,165	.00	.00	.00	.00	.00	
30-439-750	Bishop Road Bridge Study	.00	.00	.00	16,609	16,609-	16,610	.00	
Total Capital Expenditures:		432,236	55,403	.00	30,421	30,421-	30,422	38,354	
Capital Expense-Park & Rec									
30-454-700	Parks & Rec -Equip & Playgrou	118,950	143,678	111,000	79,633	31,367	123,835	125,000	
2021 - Ford Rand truck \$34,000; Tow behind blower \$8,000; 3 Pt Aerator \$25,000; Zero Turn mower \$23,000; 20' Trailer \$4,500; Fisher Pk Camera upgrade \$5,200; WH Cent HUB Cameras \$11,300. 2022 - 4000D Toro Mower \$80,000; 2 Dumpster enclosures \$16,000; Half of Equipment wash station \$29,000									
30-454-703	Power Washer Trailer	.00	18,925	.00	.00	.00	.00	.00	
30-454-715	Land Purchase	100,000	6,981	.00	.00	.00	.00	.00	
30-454-730	UAT Farm Master Plan/Engineer	.00	.00	65,000	78,705	13,705-	76,780	20,000	
Total Capital Expense-Park & Rec:		218,950	169,584	176,000	158,338	17,662	200,615	145,000	
Total Expenditure:		984,314	1,092,978	872,395	842,684	29,711	882,369	825,894	
CAPITAL RESERVE FUND Revenue Total:		2,107,381	633,601	1,085,000	606,844	478,156	1,127,142	796,750	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
	CAPITAL RESERVE FUND Expenditure Total:	984,314	1,092,978	872,395	842,684	29,711	882,369	825,894	
	Net Total CAPITAL RESERVE FUND:	1,123,067	459,377-	212,605	235,840-	448,445	244,773	29,144-	

UPPER ALLEN TOWNSHIP

2022 PERMANENT IMPROVEMENT FUND (31)

PURPOSE: The Permanent Improvement Fund was established in 2015 to provide dedicated funding for road improvements.

Assets

Beginning Fund Balance **\$1,123,931**

Revenues

301.100 Real Estate Permanent Improvement – Current Year **\$1,309,720**

	2017	2018	2019	2020	2021	2022
Taxable Assessment	\$1,936,882,900	\$1,979,814,100	\$2,066,331,400	\$2,117,974,600	\$2,148,810,300	\$2,227,416,600

	2017	2018	2019	2020	2021	2022
Tax Rate	.5	.5	.5	.6	.6	.6
Duplicate Value	\$968,441	\$989,907	\$1,033,166	\$1,270,784	\$1,289,286	\$1,336,450

301.200 Real Estate Permanent Improvement – Prior Years **\$25,000**

341.100 Interest Earnings **\$250**

Total Revenues **\$1,334,970**

Total Assets and Revenues **\$2,458,901**

Expenditures

439.645 Crack Sealing **\$60,000**

439.650 Road Improvements **\$850,000**

439.666 Engineering Costs – 2021 **\$2,000**

439.667 Engineering Costs – 2022 **\$75,000**

450.100 Replace Mill Bridge **\$500,000**

470.100 Miscellaneous Expenses **\$800**

Commission paid to Cumberland County Court House for collection of old tax bills.

Total Expenditures	\$1,487,800
Ending Fund Balance	\$971,101

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comi
PERMANENT IMPROVEMENT FUND									
REAL ESTATE TAXES									
31-301-100	Real Estat Perm Imp Tax-Cur Yr	1,009,032	1,211,934	1,263,500	1,231,252	32,248	1,228,550	1,309,720	
<i>2020 - 1/10th of a mill for road improvement.... .6 mills total for Perm Imp fund</i>				<i>2022 - 98% of levy .6 mills</i>					
31-301-200	Real Estat Perm Imp Tx-Pr Yr	25,041	19,897	25,000	20,126	4,874	25,126	25,000	
Total REAL ESTATE TAXES:		1,034,073	1,231,831	1,288,500	1,251,379	37,121	1,253,676	1,334,720	
Interest									
31-341-100	Interest Earnings	1,978	701	1,100	158	942	190	250	
Total Interest:		1,978	701	1,100	158	942	190	250	
Miscellaneous									
31-380-100	Miscellaneous Receipts	.00	15,062	.00	.00	.00	.00	.00	
<i>2020 - Legacy Prk reimbursement E.Elmwood Dr</i>									
31-380-200	In Lieu of Sidewalks	.00	49,927	.00	.00	.00	.00	.00	
31-380-225	Road Safety Improvements	.00	.00	.00	15,000	15,000-	15,000	.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
Total Miscellaneous:		.00	64,989	.00	15,000	15,000-	15,000	.00	
Transfers									
31-392-350	Transfer from Stmwater Reserv	65,786	.00	.00	.00	.00	.00	.00	
Total Transfers:		65,786	.00	.00	.00	.00	.00	.00	
Total Revenue:		1,101,837	1,297,522	1,289,600	1,266,537	23,063	1,268,866	1,334,970	
Highway Construction									
31-439-645	Crack Sealing	.00	48,870	60,000	21,700	38,300	50,500	60,000	
31-439-650	Road Improvements	774,222	434,701	850,000	638,725	211,275	821,242	850,000	
31-439-663	Engineering Costs for 2018	701	.00	.00	.00	.00	.00	.00	
31-439-664	Engineering costs for 2019	98,507	.00	.00	.00	.00	.00	.00	
31-439-665	Engineering Costs 2020	5,120	83,241	2,000	1,231	769	1,231	.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comi
31-439-666	Engineering Costs 2021	.00	710	60,000	129,997	69,997-	129,997	2,000	
31-439-667	Engineering costs 2022	.00	.00	20,000	3,803	16,197	5,000	75,000	
31-439-668	Engineering Costs 2023	.00	.00	.00	.00	.00	.00	.00	
Total Highway Construction:		878,550	567,522	992,000	795,456	196,544	1,007,970	987,000	
Mill Bridge 31-450-100	Replace Mill Bridge	.00	.00	500,000	36,532	463,468	37,500	500,000	
Total Mill Bridge:		.00	.00	500,000	36,532	463,468	37,500	500,000	
Miscellaneous 31-470-045	Misc Reimbursements	2,334	9	2,100	.00	2,100	.00	.00	
31-470-100	Misc Expenses	787	861	800	16,271	15,471-	16,271	800	
Commission paid to Cumberland County Court House for collection old tax bills									
Total Miscellaneous:		3,121	869	2,900	16,271	13,371-	16,271	800	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
Road Loan 31-471-110	Prin Pay Rd Loan 2016	666,304	.00	.00	.00	.00	.00	.00	
Total Road Loan:		666,304	.00	.00	.00	.00	.00	.00	
Road Loan Interest 31-472-100	Interest Pay Road Loan	3,052	.00	.00	.00	.00	.00	.00	
Total Road Loan Interest:		3,052	.00	.00	.00	.00	.00	.00	
Total Expenditure:		1,551,027	568,392	1,494,900	848,260	646,640	1,061,741	1,487,800	
PERMANENT IMPROVEMENT FUND Revenue Total:		1,101,837	1,297,522	1,289,600	1,266,537	23,063	1,268,866	1,334,970	
PERMANENT IMPROVEMENT FUND Expenditure Total:		1,551,027	568,392	1,494,900	848,260	646,640	1,061,741	1,487,800	
Net Total PERMANENT IMPROVEMENT FUND:		449,190-	729,130	205,300-	418,277	623,577-	207,125	152,830-	

UPPER ALLEN TOWNSHIP

2022 FIRE OPERATING FUND (32)

PURPOSE: The First Class Township Code permits municipal contributions for funding a volunteer fire department. The Township budgets monies for general operations, insurance coverage, Workers Compensation Insurance and provides funding for capital equipment purchases via The Fire Equipment Escrow Fund. The Fire Operating Fund was established by ordinance for deposit of the Township's annual fire tax, and to support the operation of the Township's volunteer Fire Company.

The Township also provides administrative support services including the use of office facilities and equipment.

Assets

Beginning Fund Balance **\$296,353**

Revenues

301.100 Real Estate Fire Tax – Current Year **\$873,147**

	2017	2018	2019	2020	2021	2022
Taxable Assessment	\$1,936,882,900	\$1,979,814,100	\$2,066,331,400	\$2,117,974,600	\$2,148,810,300	\$2,227,416,600

	2017	2018	2019	2020	2021	2022
Tax Rate	.3	.3	.3	.3	.35	.35
Duplicate Value	\$581,065	\$593,944	\$619,899	\$635,392	\$752,084	\$779,596

301.200 Real Estate Fire Tax – Prior Years **\$15,000**

341.100 Interest **\$250**

380.175 Loan Repayment **\$25,000**

380.180 OSFC Grant **\$15,000**

Total Revenues **\$928,397**

Total Assets and Revenues **\$1,224,750**

Expenditures

411.140 Salary – Staff **\$55,000**

411.156	Health & Life Insurance	\$33,215
411.159	Contribution – Non-Uniform Pension Part B	\$5,500
411.161	FICA	\$4,208
411.162	Unemployment Compensation	\$250
411.231	Gas & Oil	\$10,500
411.350	Insurance	\$25,950
411.354	Worker’s Compensation	\$38,800
411.355	Worker’s Compensation – Office	\$350
411.470	Staff Training	\$750
411.510	Fire Department Retention Program	\$7,500
411.547	Contributions – Fire Company	\$40,000
411.650	Debt Service 2017 – Principal	\$85,000
411.652	Debt Service 2017 – Interest	\$69,383
450.100	VFSAP Account	\$76,502
470.040	Miscellaneous Expense	\$1,500
	Commission paid to Cumberland County Court House for collection of old tax bills.	
470.045	Miscellaneous Refunds	\$500
470.050	Building Expense	\$5,000
470.060	Grant Program Drivers	\$60,000
490.010	Transfer to Fire Escrow Fund	\$350,000
Total Expenditures		\$869,908
Ending Fund Balance		\$354,842

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
FIRE COMPANY OPERATING FUND									
Real Estate Taxes									
32-301-100	Real Estate Fire Tax Curr Yr	605,423	623,099	737,042	738,767	1,725-	755,000	873,147	
<i>2021 increase of .35 mills</i>		<i>Mill = \$214,881 based on '21 assessment</i>		<i>2022 .4 mills</i>		<i>98% of levy</i>			
32-301-200	Real Estate Tax Pr Yr	15,110	11,951	15,000	10,815	4,185	12,500	15,000	
Total Real Estate Taxes:		620,533	635,049	752,042	749,582	2,460	767,500	888,147	
Interest Income									
32-341-100	Interest Income	966	248	270	40	230	50	250	
Total Interest Income:		966	248	270	40	230	50	250	
Fire Company Contributions									
32-370-030	Receipts From Fire Company	150,000	.00	.00	.00	.00	.00	.00	
Total Fire Company Contributions:		150,000	.00	.00	.00	.00	.00	.00	
Miscellaneous Income									
32-380-100	Miscellaneous Receipts	21	29,392	.00	.00	.00	.00	.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
32-380-150	Alarm Systems Fines	775	325	750	.00	750	.00	.00	
32-380-175	Loan Repayment	.00	.00	25,000	.00	25,000	25,000	25,000	
32-380-180	OSFC Grant	.00	.00	.00	.00	.00	15,000	15,000	
Total Miscellaneous Income:		796	29,717	25,750	.00	25,750	40,000	40,000	
Total Revenue:		772,296	665,014	778,062	749,622	28,440	807,550	928,397	
Capital Expenditure									
32-409-700	Fire Company Buidng	.00	.00	.00	.00	.00	5,600	.00	
Total Capital Expenditure:		.00	.00	.00	.00	.00	5,600	.00	
Fire Protection Expenses									
32-411-140	Salary - Staff	.00	.00	.00	18,000	18,000-	28,000	55,000	
32-411-156	Health & Life Insurance	.00	.00	.00	13,100	13,100-	17,903	33,215	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
32-411-159	Cont -NonUnif Pen Part B	.00	.00	.00	.00	.00	.00	5,500	
32-411-161	FICA	.00	.00	.00	1,261	1,261-	2,142	4,208	
32-411-162	Unemployment Compensation	.00	.00	.00	16	16-	250	250	
32-411-200	Materials & Supplies	.00	.00	.00	.00	.00	.00	.00	
32-411-231	Gas and Oil	7,985	7,555	10,000	7,555	2,445	10,000	10,500	
32-411-321	Communication Expense	.00	.00	.00	135	135-	.00	.00	
32-411-350	Insurance	26,052	25,800	27,405	26,105	1,300	25,195	25,950	
32-411-352	Liability & Property Insurance	.00	.00	.00	.00	.00	.00	.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
32-411-354	Workers Compensation	40,877	37,804	39,700	30,283	9,417	36,953	38,800	
<i>2018 - 5% increase</i>									
32-411-355	Workers Compensation - Office	.00	.00	.00	.00	.00	350	350	
32-411-470	Staff Training	.00	.00	.00	356	356-	750	750	
32-411-510	Fire Depart-Retention Program	.00	1,850	7,500	.00	7,500	7,500	7,500	
32-411-547	Vehicle Maintenance & Testing	54,842	26,331	40,000	24,577	15,423	40,000	40,000	
<i>2015 - \$34,052; 2016 - \$60,393; 2017 - \$32,158.</i>									
32-411-549	Rescue Equipment	.00	.00	.00	40,454	40,454-	40,454	.00	
32-411-650	Debt Service 2017 - Principal	80,000	80,000	80,000	80,000	.00	80,000	85,000	
32-411-652	Debt Service 2017 - Interest	77,103	75,483	72,683	37,141	35,542	72,683	69,383	
Total Fire Protection Expenses:		286,859	254,822	277,288	278,983	1,695-	362,180	376,406	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
Volunteer Fire Personnel									
32-450-100	VFSAP Account	.00	.00	.00	.00	.00	.00	76,502	
Total Volunteer Fire Personnel:		.00	.00	.00	.00	.00	.00	76,502	
Miscellaneous Expenses									
32-470-040	Miscellaneous Expense	2,574	518	1,500	393	1,107	1,200	1,500	
<i>Commission paid to Cumberland County Court House for collection of old tax bills</i>									
32-470-045	Miscellaneous Refunds	1,389	6	500	.00	500	.00	500	
32-470-050	Building Expense	457,047	2,392	1,500	566	934	566	5,000	
32-470-060	Grant Program Drivers	.00	.00	.00	.00	.00	.00	60,000	
Total Miscellaneous Expenses:		461,009	2,916	3,500	959	2,541	1,766	67,000	
Transfers									
32-490-010	Transfer to Fire Escrow Fund	300,000	300,000	300,000	300,000	.00	300,000	350,000	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
	Total Transfers:	300,000	300,000	300,000	300,000	.00	300,000	350,000	
	Total Expenditure:	1,047,868	557,738	580,788	579,942	846	669,546	869,908	
	FIRE COMPANY OPERATING FUND Revenue Total:	772,296	665,014	778,062	749,622	28,440	807,550	928,397	
	FIRE COMPANY OPERATING FUND Expenditure Total:	1,047,868	557,738	580,788	579,942	846	669,546	869,908	
	Net Total FIRE COMPANY OPERATING FUND:	275,573-	107,276	197,274	169,680	27,594	138,004	58,489	

UPPER ALLEN TOWNSHIP

2022 FIRE EQUIPMENT ESCROW FUND (33)

PURPOSE: The First Class Township Code permits municipal contributions for funding a volunteer fire department by providing funds for the purchase of vehicles and equipment for the Upper Allen Fire Department via The Fire Equipment Escrow Fund. Revenues are transferred from the Fire Company Operating Fund to the Fire Equipment Escrow Fund on an annual basis.

The Township also provides administrative support services including the use of office facilities and equipment.

Assets

Beginning Fund Balance	\$73,938
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Revenues

341.000	Interest Earnings	\$100
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392.100	Transfer from Fire Operating Fund	\$350,000
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Total Revenues	\$350,100
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Total Assets and Revenues	\$424,038
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Expenditures

Total Expenditures	\$0
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Ending Fund Balance	\$424,038
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Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comi
FIRE COMPANY ESCROW									
Interest Earnings									
33-341-000	Interest Earnings	2,562	1,308	1,500	160	1,340	150	100	
Total Interest Earnings:		2,562	1,308	1,500	160	1,340	150	100	
Miscellaneous Revenue									
33-380-100	Miscellaneous Receipts	2,800	17,856	.00	.00	.00	.00	.00	
Total Miscellaneous Revenue:		2,800	17,856	.00	.00	.00	.00	.00	
Interfund Transfers									
33-392-100	Trans from Fire Co Operating	300,000	300,000	300,000	300,000	.00	300,000	350,000	
Total Interfund Transfers:		300,000	300,000	300,000	300,000	.00	300,000	350,000	
Total Revenue:		305,362	319,164	301,500	300,160	1,340	300,150	350,100	
Fire Protection									
33-411-730	Building Improvement	.00	.00	.00	.00	.00	.00	.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
33-411-740	Fire Equipment	.00	81,991	.00	.00	.00	1,567,035	.00	
<i>2020 Utility Truck</i>									
	Total Fire Protection:	.00	81,991	.00	.00	.00	1,567,035	.00	
Transfers									
33-490-020	Transfer to Fire Co. Operating	150,000	.00	.00	.00	.00	.00	.00	
	Total Transfers:	150,000	.00	.00	.00	.00	.00	.00	
	Total Expenditure:	150,000	81,991	.00	.00	.00	1,567,035	.00	
	FIRE COMPANY ESCROW Revenue Total:	305,362	319,164	301,500	300,160	1,340	300,150	350,100	
	FIRE COMPANY ESCROW Expenditure Total:	150,000	81,991	.00	.00	.00	1,567,035	.00	
	Net Total FIRE COMPANY ESCROW:	155,362	237,173	301,500	300,160	1,340	1,266,885-	350,100	

UPPER ALLEN TOWNSHIP

2022 LIQUID FUELS TAX FUND (35)

PURPOSE: The Pennsylvania Department of Transportation provides funding for municipal road maintenance and construction projects through Act 655, known as the Liquid Fuels Tax. Allocations to municipalities are based upon 20% of the 11.5-cents of the Liquid Fuels Taxes receipts, 20% of the 35 mills of the Oil Franchise Tax, Section 9511C of the Vehicle Code and \$5,000,000 (Act 68-1980) under Section 9301 of the Vehicle Code.

The funding for municipalities, which is based upon 50% road mileage and 50% census population figures, must be placed in a separate account. The account is audited by the Auditor General's Office and the Township must submit an annual "Actual Use Report of State Funds" form by January 31st.

Permitted uses of the funds include the following:

1. Maintenance and construction of public roads, streets, and bridges.
2. Purchase, maintenance, repair and operation of street and traffic signs, traffic signals and street lights.
3. Snow removal costs, including salt.

The Township must receive approval from the District Office prior to beginning road construction and rebuilding projects.

ASSETS

Beginning Fund Balance	\$421,623
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REVENUES

341.000	Interest Earnings	\$100
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354.020	Turn-Back Maintenance Payment (Act 323)	\$2,360
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This payment is for the state highways which were transferred to the Township from PennDOT.

354.030	Liquid Fuels Allocation (Act 655)	\$550,421
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This amount is based on approximately 78 miles and population of 18,059 according to PennDOT records and the latest U.S. Census figures for the year 2010.

363.300	Penn DOT/Mechanicsburg Area School District – State Highway Street Lighting	\$750
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This payment is for reimbursement to the Township for the cost of street lighting on state highways.

Total Revenues		\$553,631
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Total Assets and Revenues		\$975,254
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EXPENDITURES

Highway Maintenance

432.000	Highway Maintenance – Snow and Ice Removal	\$75,000
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Projected snow and ice removal costs for salt/anti-skid materials and equipment rentals.

433.000	Highways – Street Signs	\$3,500
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433.101	Highways - Electric Service	\$7,250
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433.110	Highways – Line Painting	\$15,000
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433.115	Highways – PERCS	\$15,000
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434.000	Intersection Lighting	\$1,300
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Electric service for street lights servicing state highway intersections in the Township.

Total Highway Maintenance		\$117,050
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Highway Construction and Rebuilding

439.000	Highway Construction & Rebuilding – Streets and Roads	\$500,000
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Road improvements to various streets in the Township Roadway Management Plan tentatively include crack seal, micro-seal, binder repair, overlay and possibly curb ramp repairs or replacement. An additional \$850,000 will come out of the Permanent Improvement Fund.

Total Highway Construction and Rebuilding	\$500,000
Total Highway Expenditures	\$617,050
Ending Fund Balance	\$358,204

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
HIGHWAY AID FUND									
Interest Earnings									
35-341-000	Interest Earnings	1,932	736	1,000	78	922	100	100	
Total Interest Earnings:		1,932	736	1,000	78	922	100	100	
State Grants									
35-354-020	Turn-Back Maintenance-Act 323	2,360	2,360	2,360	2,360	.00	2,360	2,360	
<i>This payment is for the state highways which were transferred to the Twp from PennDOT</i>									
35-354-030	Liquid Fuel Allocation-Act 655	614,209	601,941	542,471	558,827	16,356-	558,827	550,421	
<i>This amount is based on approx 78 miles and population of 18,059 (US Census 2010) \$8,139. per mile</i>									
Total State Grants:		616,569	604,301	544,831	561,187	16,356-	561,187	552,781	
Highways And Streets									
35-363-300	Reimbursement Highway Lighti	1,471	892	1,200	750	450	750	750	
<i>Represents reimbursements from Mech School and Penn Dot for electric to traffic lights. Also MASD reimbursement of PERC invoices</i>									
Total Highways And Streets:		1,471	892	1,200	750	450	750	750	
Miscellaneous Revenue									
35-380-100	Miscellaneous Receipts	16,577	52,504	.00	23,171	23,171-	23,171	.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comm
35-434-000	Intersection Lighting	1,386	1,190	1,275	1,071	204	1,250	1,300	
<i>Electric Service for street lights serving state highways in the twp. Rt 15 and 114 and School Dr way averages \$100.00 a month</i>									
Total Street Lighting:		1,386	1,190	1,275	1,071	204	1,250	1,300	
35-439-000	Hwy Construction & Rebuilding Streets and Roads	478,170	500,000	500,000	500,000	.00	500,000	500,000	
35-439-150	Guide Rail Repair	.00	.00	.00	.00	.00	.00	.00	
Total Hwy Construction & Rebuilding:		478,170	500,000	500,000	500,000	.00	500,000	500,000	
Total Expenditure:		590,600	684,723	635,775	595,783	39,992	606,547	617,050	
HIGHWAY AID FUND Revenue Total:		636,549	658,433	547,031	585,185	38,154-	585,208	553,631	
HIGHWAY AID FUND Expenditure Total:		590,600	684,723	635,775	595,783	39,992	606,547	617,050	
Net Total HIGHWAY AID FUND:		45,949	26,290-	88,744-	10,598-	78,146-	21,339-	63,419-	

UPPER ALLEN TOWNSHIP

2022 PARK IMPROVEMENT FUND (38)

PURPOSE: The Park Improvement Fund is to fund capital improvements and maintenance of capital assets in Township-owned parks.

ASSETS

Beginning Fund Balance **\$154,061**

REVENUES

301.100 Real Estate Taxes – Park & Rec **\$218,287**

	2017	2018	2019	2020	2021	2022
Taxable Assessment	\$1,936,882,900	\$1,979,814,100	\$2,066,331,400	\$2,117,974,600	\$2,148,810,300	\$2,227,416,600

	2017	2018	2019	2020	2021	2022
Tax Rate	0	.1	.1	.1	.1	.1
Duplicate Value	\$0	\$197,981	\$206,633	\$211,797	\$214,881	\$222,742

301.200 Real Estate Taxes, Park & Rec, Prior Year **\$3,880**

341.000 Interest Earnings **\$50**

370.045 Rent – Upper Allen Farm **\$1,200**

Total Revenues **\$223,417**

Total Assets and Revenues **\$377,478**

EXPENDITURES

400.300 General Expense **\$150**

Fees charged for Cumberland County Courthouse collecting delinquent taxes.

454.313 Engineering **\$5,000**

454.715 Soccer Fields **\$3,500**

454.718 Winding Hill Park North Softball Field **\$90,000**

Rotation of Field 4 and transition into a Youth field.

454.720	Fencing for Fields	\$20,000
	Installation of Fisher West outfield fencing and yearly replacement purchase.	
454.722	Story Walk	\$10,000
	Installation of a Story Walk at Winding Hills Park South.	
454.726	Baseball Field/Basketball Court Improvements	\$26,500
	Acrylic coating at Winding Hills and Fisher basketball court.	
454.732	Pavement Repair/Path Extension	\$105,000
	Fisher Park, Dog Park paving and path extensions and seal coating parking lots at Winding Hills South, Mt. Allen, Fisher parks.	
454.735	Benches	\$15,000
454.745	Park Trees	\$5,000
454.765	Poured in Place Replacement	\$15,000
	Yearly replacement schedule.	
470.000	Miscellaneous	\$100
	Refund of real estate taxes.	
Total Expenditures		\$295,250
Ending Fund Balance		\$82,228

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
PARK IMPROVEMENT FUND									
Tax Income									
38-301-100	R E Taxes Park & Rec	201,811	242,393	210,583	246,256	35,673-	250,714	218,287	
<i>.1 mill R E Taxes</i>									
38-301-200	R E Taxes Park & Rec Pr YR	3,491	3,979	3,500	4,025	525-	4,375	3,880	
Total Tax Income:		205,302	246,372	214,083	250,282	36,199-	255,089	222,167	
Interest Earnings									
38-341-000	Interest Earnings	1,038	113	125	21	104	30	50	
Total Interest Earnings:		1,038	113	125	21	104	30	50	
Miscellaneous Revenue									
38-370-040	Miscellaneous Revenue	51	.00	.00	7,778	7,778-	7,778	.00	
38-370-045	Rent - UA Farm	.00	.00	.00	1,200	1,200-	1,200	1,200	
38-370-050	Donation/Grants DP	.00	.00	.00	615	615-	615	.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
38-454-726	Baseball Fd/Basketball Ct Impr	.00	.00	30,000	56,470	26,470-	57,000	26,500	
<i>2021 - Basketball Courts Improv Spring Run, Center Square, Millers Crest, \$20,000; Fisher Baseball \$10,000 (Calcined Clay)</i>							<i>2022 - Acrylic coat WH & Fisher B-Ball courts</i>		
38-454-730	WHPE Paths	237,700	.00	.00	.00	.00	.00	.00	
38-454-732	Pavement Repair/Path Ext	.00	.00	.00	.00	.00	.00	105,000	
<i>2022 - Fisher 1,000 ft \$55,000; Dog Park 260 ft \$15,000;</i>		<i>Seal coat Prking Lots WHS,Mt Allen,Fisher \$35,000</i>							
38-454-735	Benches	8,732	13,149	15,000	16,017	1,017-	16,017	15,000	
38-454-740	WHPW Shade Struct/Patio	34,984	.00	.00	.00	.00	.00	.00	
38-454-745	Park Trees	666	430	5,000	2,814	2,186	4,500	5,000	
38-454-750	Grantham Pond	.00	12,295	.00	.00	.00	.00	.00	
<i>Project was partially grant funded and involved plantings</i>									
38-454-765	Cont. Poured in Place Replace	.00	.00	15,000	.00	15,000	15,000	15,000	
<i>Yearly replacement schedule</i>									
Total Park Development Expenses:		577,997	190,188	189,500	186,890	2,610	204,472	295,000	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
Miscellaneous									
38-470-000	Miscellaneous	444	6	250	.00	250	.00	100	
<i>Refund of R E Taxes</i>									
Total Miscellaneous:		444	6	250	.00	250	.00	100	
Transfers									
38-490-010	Transfer To General Fund	.00	.00	.00	.00	.00	.00	.00	
Total Transfers:		.00	.00	.00	.00	.00	.00	.00	
Total Expenditure:		578,504	190,366	189,900	187,028	2,872	204,622	295,250	
PARK IMPROVEMENT FUND Revenue Total:		206,391	251,485	214,208	259,896	45,688-	264,712	223,417	
PARK IMPROVEMENT FUND Expenditure Total:		578,504	190,366	189,900	187,028	2,872	204,622	295,250	
Net Total PARK IMPROVEMENT FUND:		372,112-	61,119	24,308	72,868	48,560-	60,090	71,833-	

UPPER ALLEN TOWNSHIP

2022 PARK & RECREATION DEVELOPMENT FUND (39)

PURPOSE: The Park and Recreation Development Fund is authorized by Section 503(11) of the Municipalities Planning Code and established by the Upper Allen Township Subdivision and Land Development Ordinance (Section 220-34) to act as a repository for funds contributed by developers for the future development of parks and recreation facilities.

The guidelines for use of funds as provided in the Municipalities Planning Code are as follows:

(11) Provisions requiring the public dedication of land suitable for the use intended; and, upon agreement with the applicant or developer, the construction of recreational facilities, the payment of fees in lieu thereof, the private reservation of the land, or a combination, for park or recreation purposes as a condition precedent to final plan approval, provided that:

(iii) The land or fees, or combination thereof, are to be used only for the purpose of providing park or recreational facilities accessible to the development.

(iv) The governing body has a formally adopted recreation plan, and the park and recreational facilities are in accordance with definite principles and standards contained in the subdivision and land development ordinance.

(v) The amount and location of land to be dedicated or the fees to be paid shall bear a reasonable relationship to the use of the park and recreational facilities by future inhabitants of the development or subdivision.

(vi) A fee authorized under this subsection shall, upon its receipt by a municipality, be deposited in an interest-bearing account, clearly identifying the specific recreation facilities for which the fee was received. Interest earned on such accounts shall become funds of that account. Funds from such accounts shall be expended only in properly allocable portions of the cost incurred to construct the specific recreation facilities for which the funds were collected.

(vii) Upon request of any person who paid any fee under this subsection, the municipality shall refund such fee, plus interest accumulated thereon from the date of payment, if the municipality had failed to utilize the fee paid for the purposes set forth in this section within three years from the date such fee was paid.

The fund is not intended to finance routine and necessary maintenance and upkeep of the Township's recreational areas.

ASSETS

Beginning Fund Balance	\$92,946
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REVENUES

341.000	Interest Earnings	\$50
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367.000	Recreation Land Fees	\$164,100
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Total Revenues	\$164,150
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Total Assets and Revenues	\$257,096
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EXPENDITURES

450.803	Fisher Park Playground Equipment	\$75,000
450.808	Friendship Park Inclusive Playground Projects	\$18,000
	Installation of two misters and an ADA water fountain.	
Total Expenditures		\$93,000
Ending Fund Balance		\$164,096

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
PARK & REC DEVELOPMENT FUND									
Interest Earnings									
39-341-000	Interest Earnings	1,411	709	800	55	745	70	50	
Total Interest Earnings:		1,411	709	800	55	745	70	50	
State Grants									
39-354-010	State Grant	.00	.00	200,000	.00	200,000	200,000	.00	
Total State Grants:		.00	.00	200,000	.00	200,000	200,000	.00	
Recreation Land Fees									
39-367-000	Recreation Land Fees	587,400	43,021	101,985	248,400	146,415-	262,200	164,100	
39-367-150	Recreation in Lieu	.00	.00	.00	.00	.00	.00	.00	
Total Recreation Land Fees:		587,400	43,021	101,985	248,400	146,415-	262,200	164,100	
Total Revenue:		588,811	43,729	302,785	248,455	54,330	462,270	164,150	

PARK DEVELOPMENT

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
39-450-715	W H East Central HUB	459,177	1,446	.00	.00	.00	.00	.00	
<i>2019 - WHPE Central Hub Phase 2 Playground</i>									
39-450-803	Fisher Park Playground Equip	.00	.00	.00	.00	.00	.00	75,000	
39-450-808	FriendPK Inc PlayGD Projects	.00	165,641	525,000	494,395	30,605	655,208	18,000	
<i>2022 - ADA Water Fountain & Misters</i>									
39-450-810	WHPS Pickleball Courts	.00	.00	90,000	99,734	9,734-	99,734	.00	
Total PARK DEVELOPMENT:		459,177	167,087	615,000	594,129	20,871	754,942	93,000	
Total Expenditure:		459,177	167,087	615,000	594,129	20,871	754,942	93,000	
PARK & REC DEVELOPMENT FUND Revenue Total:		588,811	43,729	302,785	248,455	54,330	462,270	164,150	
PARK & REC DEVELOPMENT FUND Expenditure Total:		459,177	167,087	615,000	594,129	20,871	754,942	93,000	
Net Total PARK & REC DEVELOPMENT FUND:		129,634	123,358-	312,215-	345,674-	33,459	292,672-	71,150	
Net Grand Totals:		1,930,149	1,889,596	1,754,424-	4,865,601	6,620,025-	136,707	2,506,309-	

UPPER ALLEN TOWNSHIP

2022 STORMWATER AUTHORITY OPERATING FUND (04)

PURPOSE: The Stormwater Authority Operating Fund was established to construct, improve, maintain, and operate the stormwater systems or parts thereof, including the planning, management, and implementation of stormwater systems.

Beginning Fund Balance	\$287,708
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REVENUES

301.100	Stormwater Fee – Current Year	\$988,000
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341.000	Interest Earnings	\$35
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360.030	Penalties (Delinquent Collections)	\$9,300
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380.540	MS4 Public Participation	\$2,000
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Payment for rain barrel or other stormwater-related events.

Total Revenues	\$999,335
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Total Assets and Revenues	\$1,287,043
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EXPENDITURES

423.120	Salary – Manager and Assistant Manager	\$19,570
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423.140	Salary – Administrative	\$112,501
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50% salary for MS4 Coordinator; 100% Stormwater Program Manager; 50% Billing Clerk

423.156	Health Care Insurance/Expense	\$45,830
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423.159	Contribution – Non-Uniform Pension B	\$11,737
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423.160	Contribution – Non-Uniform Pension F	\$2,910
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423.161	FICA Taxes	\$10,143
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423.162	Unemployment Compensation	\$550
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423.180	Overtime Wages	\$1,000
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423.200	Materials & Supplies	\$250
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423.251	Computer Expense	\$17,500
	CS Datum Software; Dallas Data; 3rd Element; Esri GIS; Maint & upgrades.	
423.253	Vehicle Maintenance & Repairs	\$1,000
423.300	General Expenses	\$20,000
	Advertising, credit card charges (Xpress Bill Pay), General Code updates, mailings, utility billings, etc.	
423.311	Auditing	\$5,200
423.312	Professional Services – General Engineering & GIS	\$20,000
	Stormwater Authority meetings, general services, engineering design, Meadowview, credit program, re-evaluation of credits.	
423.314	Professional Services – Legal	\$5,000
423.316	Best Management Practices	\$5,000
	Long-term improvements of BMPs based on O&M manuals.	
423.321	Communication Expenses	\$975
	Wireless services for MS4 Coordinator.	
423.322	MS4 Outreach	\$17,000
	\$500 – NOI; \$500 – Annual Report; \$500 - storm drain markers; \$6,000 – CSD Annual Report; \$200 – pamphlets and public outreach supplies; \$500 – public relations firm, etc.	
423.325	Postage	\$11,000
	½ of postage for mailing bills.	
423.342	Printing/Forms/Publications	\$500
	Permit applications, business cards, letterhead, signs, maps.	
423.352	Property & Liability Insurance	\$4,219
423.354	Workers Compensation	\$750

423.470	Training & Licensing of Staff	\$4,000
	Stormwater certification; general training, seminars, workshops, other job-related professional development courses.	
423.482	Delinquent Collection Costs	\$1,250
	Filing and satisfaction of liens; collection costs.	
423.750	Equipment Purchase/Lease	\$5,000
	Printer leases; purchases of minor equipment; purchase of a transit to shoot grades/elevations, etc.	
429.540	Stormwater Infrastructure Improvements	\$75,000
	Maintenance and repair of existing stormwater infrastructure.	
486.100	Self-Insurance – Property Damage	\$5,000
492.090	Transfer to Stormwater Reserve	\$600,000
	Transfer of funds for PRP improvements + 10% to reserve fund.	
Total Expenditures		\$1,002,885
Ending Fund Balance		\$284,158

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
STORMWATER OPERATING SYSTEM									
Fee Income									
04-301-100	Stormwater Fee Current Year	1,354,568	920,366	950,000	802,772	147,228	950,000	988,000	
<i>14,984.50 ERU's as of 8/21</i>									
Total Fee Income:		1,354,568	920,366	950,000	802,772	147,228	950,000	988,000	
Interest Earnings									
04-341-000	Interest Earnings	1,151	305	1,000	35	965	32	35	
Total Interest Earnings:		1,151	305	1,000	35	965	32	35	
Stormwater revenues									
04-360-030	Penalties (Delinq. Collections)	4,846	9,935	7,500	8,429	929-	9,159	9,300	
<i>Estimated 25% of sewer's fees</i>									
Total Stormwater revenues:		4,846	9,935	7,500	8,429	929-	9,159	9,300	
Miscellaneous Revenue									
04-380-540	MS4 Public Participation	.00	.00	2,000	296-	2,296	296-	2,000	
<i>Payment for rain barrel or other stormwater related events</i>									
04-380-600	Miscellaneous Reimbursements	.00	.00	500	.00	500	.00	.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
Total Miscellaneous Revenue:		.00	.00	2,500	296-	2,796	296-	2,000	
Transfers									
04-392-010	Transfer from General Fund	1,595,294	173,879-	.00	.00	.00	.00	.00	
Total Transfers:		1,595,294	173,879-	.00	.00	.00	.00	.00	
Total Revenue:		2,955,861	756,727	961,000	810,941	150,059	958,895	999,335	
Stormwater Administration									
04-423-120	Salary Manager	.00	15,782	23,262	7,979	15,283	13,124	19,570	
04-423-140	Salary Administrative	45,103	87,566	68,182	57,872	10,310	65,655	112,501	
<i>2022 - 50% salary for MS4 Coordinator, 100% Stormwater Program Mgr, 50% Billing Clerk</i>									
04-423-156	Health Care Ins/Expense	6,089	13,700	25,468	13,242	12,226	15,744	45,830	
04-423-159	Cont. Non-Unif Pension B	.00	9,934	7,121	5,681	1,440	5,681	11,737	
04-423-160	Contrib Non Uniform Pension F	.00	5,830	7,845	7,966	121-	7,966	2,910	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget		Comn
04-423-161	FICA Taxes	3,338	7,358	6,996	4,946	2,050	5,592	10,143		
04-423-162	Unemployment Compensation	155	265	425	269	156	273	550		
04-423-180	Overtime Wages	.00	.00	1,000	202	798	500	1,000		
04-423-200	Materials & Supplies	.00	.00	250	.00	250	.00	250		
<i>misc office supplies</i>										
04-423-251	Computer Expense	8,926	14,687	16,000	12,475	3,525	15,500	17,500		
<i>CSDATUM software \$1200; Dallas Data \$8000; 3rd Elemt \$4800; Esri Gis \$1500; Maint & upgrades</i>					<i>(includes Stormwater's share of utility modules) - Add'l Caselle Licenses-202</i>					
04-423-253	Vehicle Maint & Repairs	.00	.00	1,000	.00	1,000	.00	1,000		
04-423-300	General Expenses	3,689	11,405	20,000	8,715	11,285	12,000	20,000		
<i>Advertising costs-bid ads, Gen Code updates, mailings, credit card chgs (Xpress Bill Pay), Utility billings, etc.</i>										
04-423-311	Auditing	.00	5,000	4,860	5,050	190-	5,050	5,200		
<i>2021-\$4,900 Auditor Agreement</i>										

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comr
04-423-312	Prof Serv Gen Eng & GIS	66,563	9,881	20,000	15,718	4,282	16,000	20,000	
	SWA mtgs, gen serv, engin design, credit program, etc.								
04-423-314	Prof Service Legal	4,743	4,863	5,000	1,700	3,300	3,600	5,000	
04-423-316	Best Mangement Practices	1,531	.00	5,000	.00	5,000	.00	5,000	
	Long-term improvements of BMPs based on O&M Manuals								
04-423-321	Communication Expenses	.00	247	975	618	357	750	975	
	Wireless services for MS4 Coordinator								
04-423-322	MS4 Outreach	2,365	7,726	11,000	4,933	6,067	11,000	17,000	
	\$500 NOI; \$500 Annual Report; \$500 storm drain mks; \$6000 CSD annual report; \$200 Pamphlets; public outreach supplies; \$500 public relations firm, etc PRP and Annual Report evl 5 yrs..(2022)								
04-423-325	Postage	6,524	9,900	11,000	7,429	3,571	10,000	11,000	
	1/2 of postage for mailing bills								
04-423-342	Printing/Forms/Publications	3,481	.00	500	.00	500	50	500	
	Permit applications, bus cards, letterhead, signs, maps, etc								
04-423-352	Property & Liability Insurance	1,991	3,675	3,175	4,107	932-	4,018	4,219	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comments
04-423-354	Workers Compensation	554	631	650	129	521	129	750	
04-423-470	Training & Licensing of Staff	1,548	370	2,000	600	1,400	1,500	4,000	
	Stormwater Certification, General training, seminars, workshops, and other devel courses								
04-423-482	Delinquent Collection Costs	.00	.00	1,250	.00	1,250	.00	1,250	
	Filing & Satisfaction of liens; collection costs								
04-423-750	Equipment/Purchase Lease	.00	.00	.00	.00	.00	.00	5,000	
	Printer leases, purchases of minor equipment 2022 purchase of a transit to shoot grades/elevations, etc.								
04-423-755	Equipment Rental	.00	.00	5,000	1,200	3,800	1,200	.00	
	2021 - rental of mini excavator---THIS Expense NOT REQUIRED if mini excavator is purchased								
Total Stormwater Administration:		156,598	208,818	247,959	160,832	87,127	195,332	322,885	
Infrastructure Improvements									
04-429-540	StmWater Infrast Improve	45,847	56,569	75,000	17,448	57,552	30,000	75,000	
	Maintenance & repair of existing stormwater infrastructure;								
Total Infrastructure Improvements:		45,847	56,569	75,000	17,448	57,552	30,000	75,000	
Property Damage									

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Com
04-486-100	Self Insurance Property Damag	.00	.00	5,000	.00	5,000	.00	5,000	
Total Property Damage:		.00	.00	5,000	.00	5,000	.00	5,000	
Transfers									
04-492-010	Transfer to General Fund	501,250	.00	.00	.00	.00	.00	.00	
04-492-090	Transfer to Stormwater Reserve	600,000	600,000	600,000	600,000	.00	600,000	600,000	
<i>Transfer of funds for PRP Improvements + 10% to reserve fund</i>									
Total Transfers:		1,101,250	600,000	600,000	600,000	.00	600,000	600,000	
Total Expenditure:		1,303,695	865,387	927,959	778,280	149,679	825,332	1,002,885	
STORMWATER OPERATING SYSTEM Revenue Total:		2,955,861	756,727	961,000	810,941	150,059	958,895	999,335	
STORMWATER OPERATING SYSTEM Expenditure Total:		1,303,695	865,387	927,959	778,280	149,679	825,332	1,002,885	
Net Total STORMWATER OPERATING SYSTEM:		1,652,165	108,660-	33,041	32,660	381	133,563	3,550-	

UPPER ALLEN TOWNSHIP

2022 STORMWATER AUTHORITY RESERVE FUND (05)

PURPOSE: The Stormwater Authority Reserve Fund was established as a reserve account for the Stormwater Authority for current/future capital infrastructure projects.

ASSETS

Beginning Fund Balance	\$185,490
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REVENUES

341.000	Interest Earnings	\$25
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380.100	Miscellaneous Revenue	\$100
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390.050	Transfer from Stormwater Authority Operating Fund	\$600,000
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Total Revenues	\$600,125
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Total Assets and Revenues	\$785,615
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EXPENDITURES

429.540	Stormwater Infrastructure Improvements	\$530,000
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429.545	Stormwater Road/Basin Improvements	\$105,000
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429.551	Engineering Costs	\$70,000
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437.700	Miscellaneous Equipment and Tools	\$2,000
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Total Expenditures	\$707,000
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Ending Fund Balance	\$78,615
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Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
STORMWATER SYSTEM RESERVE									
Interest Earnings									
05-341-000	Interest Earnings	267	201	240	32	208	25	25	
Total Interest Earnings:		267	201	240	32	208	25	25	
MISCELLANEOUS REVENUE									
05-380-100	Miscellaneous Revenue	.00	.00	100	.00	100	.00	100	
Total MISCELLANEOUS REVENUE:		.00	.00	100	.00	100	.00	100	
TRANSFERS									
05-390-050	Transfer From Stormwater Reve	600,000	600,000	600,000	600,000	.00	600,000	600,000	
Total TRANSFERS:		600,000	600,000	600,000	600,000	.00	600,000	600,000	
Total Revenue:		600,267	600,201	600,340	600,032	308	600,025	600,125	
STORMWATER REQUIRED IMP									
05-429-540	Stormwater Infrasructure Imp	417,335	19,736	530,000	82,942	447,058	442,800	530,000	

2022 - Spring Run Restoration, Yellow Breeches Streambank Restoration

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comi
05-429-545	Stormwater Road/Basin Imp	.00	36,750	105,000	74,319	30,681	85,000	105,000	
05-429-550	Engineering costs 2021	.00	.00	15,000	67,176	52,176-	76,000	.00	
05-429-551	Engineering Costs 2022	.00	.00	.00	.00	.00	.00	70,000	
Total STORMWATER REQUIRED IMP:		417,335	56,486	650,000	224,437	425,563	603,800	705,000	
Department: 437									
05-437-700	Misc Equipment & Tools	.00	3,832	2,000	1,551	449	1,500	2,000	
<i>Purchase of saw, chains, hitch, & Misc tools for Stormwater work</i>									
05-437-705	Mini Excavator	.00	.00	54,750	.00	54,750	54,750	.00	
<i>2021 - 75% Cost share</i>									
Total Department: 437:		.00	3,832	56,750	1,551	55,199	56,250	2,000	
TRANSFERS									
05-492-085	Transfer to Road Improvements	.00	.00	.00	.00	.00	.00	.00	
Total TRANSFERS:		.00	.00	.00	.00	.00	.00	.00	

Account Number	Account Title	2019-19 Prior year 2 Actual	2020-20 Pri Year Actual	2021-21 Cur Year Budget Budget Notes	10/21 Cur YTD Actual	2021 Remain Budget	2021 Cur Year Projection	2022 Future year Budget	Comn
	Total Expenditure:	417,335	60,317	706,750	225,987	480,763	660,050	707,000	
	STORMWATER SYSTEM RESERVE Revenue Total:	600,267	600,201	600,340	600,032	308	600,025	600,125	
	STORMWATER SYSTEM RESERVE Expenditure Total:	417,335	60,317	706,750	225,987	480,763	660,050	707,000	
	Net Total STORMWATER SYSTEM RESERVE:	182,933	539,883	106,410-	374,044	480,454-	60,025-	106,875-	