CALL TO ORDER
Chairman Cochran called the meeting to order at 6:00 p.m. A moment of silence was observed, and The Pledge of Allegiance was recited by all. Roll Call was taken by Mr. Fazekas.

CHAIRMAN’S ANNOUNCEMENTS
There were none.

PUBLIC COMMENT
Bob Lamason, of 700 Genevieve Drive, Mechanicsburg, commented that St. Paul’s Church is next to him and when he built his house the Township required him to install a big holding tank to take all his stormwater from his roof. He said nothing goes off the property except what is on the driveway, and because of that he has appealed his stormwater fee. Commissioner Cochran explained that he will have to apply for a credit. He said we don’t have that process in place yet but it will be in place by the end of 2019. He said the appeal is only for the number of ERU’s being charged but we haven’t fully figured out what we will include in the credits. He advised Mr. Lamason to watch our website and newsletter for further information.

CONSENT AGENDA
There were no items for discussion.

TREASURER’S REPORT
There was no report.

APPROVAL OF MINUTES
Treasurer Rigney made a MOTION to approve the Minutes of the December 19, 2018 Stormwater Authority Meeting, SECONDED by Secretary Martin. The motion carried unanimously.
APPROVAL OF ADMINISTRATIVE PAYMENTS IN THE AMOUNT OF $9,859.05

Secretary Martin made a **MOTION** to approve administrative payments in the amount of $9,859.05, **SECONDED** by Vice Chairman Castranio. The motion carried unanimously.

NEW BUSINESS

Acceptance of Stormwater Facilities from Upper Allen Township

Mr. Fazekas noted that now that the Stormwater Authority is up and running, the next step in the process is for the Township to transfer all the stormwater infrastructure to the Stormwater Authority. The Board of Commissioners took action on January 2, 2019 to execute the Quit Claim Deed transferring the facilities.

Secretary Martin made a **MOTION** to authorize the Authority Chairman to accept the Quit Claim Deed that transfers all of the stormwater infrastructure to the Stormwater Authority. **SECONDED** by Assistant Secretary Anderson. The motion carried unanimously.

Authorization to Advertise for Bids for Meadowview Water Quality Basin Project

Mr. Fazekas noted that the Meadowview Water Quality Basin Project was delayed last year because some of the plantings must be in the ground by spring. The 2019 Stormwater Authority budget includes $575,000 for this project. Funding for the project was moved from the Capital Reserve Fund to the Stormwater Reserve Fund. The project is ready to go out to bid so Mr. Fazekas asked the Authority for authorization to advertise for bids.

Treasurer Rigney asked if the Stormwater Authority repays the General Fund for the funds, and Mr. Fazekas said there is a loan provided to the Stormwater Authority to be repaid with interest.

Assistant Secretary Anderson made a **MOTION** to authorize the appropriate staff to advertise the Meadowview Water Quality Basin Project in a newspaper of general circulation, **SECONDED** by Vice Chairman Castranio. The motion carried unanimously.

Discussion on Cemetery Fees

Treasurer Rigney commented that Nancy Griffie, Director of Chestnut Hill Cemetery, contacted him about the fee being charged to the Cemetery. He said they had an engineer visit the Cemetery and his calculation said we are completely wrong and we should take another look at it. Treasurer Rigney said he will tell her to fill out an appeal form. Mrs. Boyer commented that the only notice the Township received from the Cemetery is a letter requesting that they not pay any fee at all. She said if they are going to appeal, they should do that first and show their calculation. Commissioner Cochran noted that at the last Public Improvements Committee meeting staff was asked to come up with an overall policy of how to deal with cemeteries as far as stormwater, maintenance, and other issues. He said if the Cemetery Association abandons it, then it becomes the Township’s problem so we don’t want to steer them to do that. Mr. Fazekas said he has asked the Solicitor to look into the issue. He also contacted Hampden and Lower
Allen Townships to see how they handle cemeteries. So far it looks like neither municipality has exempted cemeteries. Treasurer Rigney said Mrs. Griffie said she was told to wait until she gets the bill and then appeal. Mrs. Boyer said staff planned to bring her letter before the Stormwater Authority in February to consider her request. She said we can let her know to come to that meeting if the Stormwater Authority wants her to. Chairman Cochran said he’s not sure he wants it to come up at the February meeting until we decide how to deal with the cemeteries. He said there are some for-profit cemeteries so we have to be careful. Mr. Fazekas suggested that Mrs. Boyer reach out to Mrs. Griffie and send her an appeal packet. Secretary Martin said he thinks there should be an absolute minimum for every entity. He said everyone should be paying something.

OLD BUSINESS

There was no old business.

TOWNSHIP MANAGER’S REPORT

Mr. Fazekas noted that inspections of stormwater facilities for 2019 road improvements are completed and repairs are underway. Inspections are also starting for proposed 2020 road improvements.

Mr. Fazekas noted that the Township recently received a complaint about an icy road condition at 2091 Stumpstown Road. The property owner has created a dangerous situation by discharging basement groundwater toward the direction of Stumpstown Road that is causing flooding on the roadway. He noted that while the discharge of basement sumps to the yard is permitted, it becomes a violation when the groundwater causes a dangerous situation by flooding the road. He said he has talked to the property owner as well as the engineer at West Shore Evangelical Free Church to discuss possible options. He said it wouldn’t take much to make a small swale on the property to tie into an existing pipe in Monroe Township. One condition discussed at Public Improvements Committee is that the property owner has a separate, stand-alone garage where he would have to pay the cost of the pipe that would go under that driveway. He would also be responsible to maintain it. Mr. Fazekas said he conveyed that condition to the property owner and at that time he learned about a conflict between this property owner and his neighbor that could impact the work. Assistant Secretary Anderson said she doesn’t have a problem with doing that but if the property owner decides to sell the property at some point she thinks there should be something put on the deed. Solicitor Feinour said some kind of easement agreement would probably be in order. Mr. Fazekas said he doesn’t think there will be an issue with Monroe Township, but there may be an issue with the neighbor, who could impede the flow of water to the pipe.

SOLICITOR’S REPORT

There was no report.
ENGINEER’S REPORT

Mr. Reichard reviewed his report as follows:

Meadowview Water Quality Basin – C. S. Davidson (CSD) has finalized the contract drawings and specifications and completed their in-house QA/QC process in preparation for publicly bidding the project. They are in a position to request that the Authority grant authorization to advertise for bids. The bid opening is currently scheduled for February 19, 2019.

Stormwater Credit Program – CSD understands that the Authority desires to establish a stormwater credit program by the close of 2019. They intend to work directly with Township staff to develop the framework for the program and are prepared to begin coordination of the effort during the first quarter of 2019. Chairman Cochran said he would like to see a preliminary credit program by the end of the third quarter. He said he doesn’t want to wait until the end of the year.

AUTHORITY MEMBERS’ COMMENT

There were no comments.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Chairman Cochran adjourned the meeting at 6:25 p.m.