MINUTES
SEWER ADVISORY BOARD (SAB) MEETING
JUNE 25, 2019

The regular meeting of the Upper Allen Township Sewer Advisory Board was held on June 25, 2019 in the Upper Allen Township Municipal Building, 100 Gettysburg Pike, Mechanicsburg, Cumberland County, Pennsylvania.

MEMBERS
George Bedorf, Chairman
Christopher Gleeson, Vice Chairman
Bruce Yerger, Secretary
Dave Gabel
Robert L. Haines

TOWNSHIP OFFICIALS
Rick Castranio, Commissioner (absent)
Paul M. Rigney, Commissioner
Barry A. Cupp, Sewer Dept. Manager
Kodi Hockenberry, Asst. Sewer Dept. Manager

GHD ENGINEERING SERVICES
Melissa Smith, P.E.

Chairman Bedorf called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited by all. Roll Call was taken by Sewer Department Secretary, Kathy Ferrari.

APPROVAL OF MINUTES
MAY 23, 2019

Chairman Bedorf called for approval of the minutes of May 23, 2019 meeting. Mr. Gleeson made a MOTION to approve the minutes of May 23, 2019. SECONDED by Mr. Gabel. ROLL CALL: carried unanimously.

CHAIRMAN’S ANNOUNCEMENTS

Chairman Bedorf thanked the members for adjusting their schedules to attend tonight’s meeting. He stated that he thinks that it is important that we maintain continuity with the meetings.

CHAIRMAN’S RECOGNITION OF VISITORS

There were no visitors.

OLD BUSINESS
ALLENDALE INTERCEPTOR/LEGACY PARK PROJECT
Mr. Cupp reported that today he sent a letter to our contact person at Landmark Homes at Cedar Run LLC, Request for Proposal (Bid Form), and an Agreement for distribution to potential bidders along with a list of suggested contractors. He added that at the same time the documents are being reviewed by the Township Solicitor to make sure everything is in order. He said that he knows the developer is anxious to get this project moving and was advised that they will also be installing a gas line and pump station forcemain which both parallel our sanitary sewer. Mr. Cupp said that hopefully by next month we will have prices from different contractors to enable movement of the next phase of work for this project. He added that in speaking with Lou Fazekas, Township Manager, the Township is looking at the possibility of taking all the different segments of this project and combining them instead of dragging the project out over numerous years. With the current low interest rates, we are looking at financing the entire project with some type of bond. If this becomes the case, the entire project along with a few other projects would be financed with the same bond. He stated that the work in Segment A has been finalized and application for payment has been approved. He said that moving forward we will be doing things a bit different in the next segment by adding front end documents so that we have a little more control over the contractor completion date. The bid form now includes a basis for payment for each item making it easier to manage.

Chairman Bedorf noted that members should have received from Mr. Cupp via email, a copy of the Supplement to Market Street Pumping Station No. 1/Allendale Interceptor Feasibility Study prepared by GHD. Chairman Bedorf said that he is not disputing the conclusions in the report but did have a few questions that he would like clarified. He said that he noticed on Alternative 1, which is the construction of the new lines, there was not a contingency cost included but there was one on Alternative 2. He is assuming the reason is that GHD has a much firmer estimate on Alternative 1 with more quotes and details. Mrs. Smith replied that he was correct, noting that they were not as confident with Alternative 2, which is why the contingency was added. Chairman Bedorf said that in looking at each of the two loan payment schedule alternatives he assumed that the $28,000 per year represents pumping station operational costs over the five year period during which the interceptor would be completed and put to use. Mrs. Smith explained that these costs were included being that the station would still need to be in service during the anticipated construction timeframe. Chairman Bedorf asked Mr. Cupp if these costs would change based on completing the project in one year and not five years. Mr. Cupp responded that was correct. Chairman Bedorf asked if the present worth O & M cost (50 years @ 3% interest rate) means a 3% inflation rate. Mrs. Smith said that she would check with Mr. Kostelac and get back to the Board with an answer. She explained that generally when present worth of the pumping station is calculated, they assume each year of running the pumps and the costs to replace them. Discussion ensued on televising, leaks and repair, pipe types, maintenance, comparison of interceptor installation verses pump station replacement/operation costs. Commissioner Rigney said that it is his understanding that the Township is giving the pump station land that we own to the Mechanicsburg Borough, yet we are paying $35,000 to demolish it. Discussion turned to the size of the lot and worth/value. Mr. Cupp stated that the demolition cost was part of the agreement between Landmark and the Township but believes it was in exchange for the easement Landmark is giving to the Township for the entire length of their property at no cost.
GHD INTERCEPTOR/TRUNK SEWER FLOW MODELING

Mrs. Smith reported that GHD has completed the Grantham (West) Basin portion of the hydraulic model and it will be available for the next meeting. Mr. Cupp added that staff continues to gather information for the Lower Allen Basin. Mr. Hockenberry stated that there are still four manholes that staff cannot reach due to very wet/swampy ground. Once there is access to these manholes, work can move forward on the rest of the model.

CANTERBURY ESTATES TRUNK SEWER AND DRAINAGE SWALE IMPROVEMENT PROJECT

Mr. Cupp reported that the contract for this work has been awarded to Doli Construction. There have been two pre-construction meetings to discuss the project and within the next two weeks they plan to be on site. Shop drawings are being submitted for review. Mr. Cupp said that the contractor believes that they can complete the project in a couple of weeks. He said that all the required easements have been received. Mr. Gleeson asked if there were any problems obtaining the easements from the property owners. Mr. Cupp responded yes but two temporary easement requests have been withdrawn and will not affect construction. He added that due to past drainage problems the residents are pleased with the project. Commissioner Rigney asked if Mr. Cupp was happy with the cost sharing between the Sewer Department and the General Fund. Mr. Cupp responded that there is no cost sharing and that the Sewer Department is paying for the entire project. Commissioner Rigney suggested this Board discuss this issue noting that the costs are not being fairly allocated to the correct departments. He said we are asking the sewer rate payers to pay for a drainage swale that has nothing to do with sanitary sewer or the Sewer Department. Mr. Cupp explained that we would have had to restore portions of the drainage swale anyhow because we are basically in the swale, and went on to say that there were added costs from the standpoint that we are putting in special types of erosion control matting for MS4 purposes which has nothing to do with sanitary sewer. He said that this cost in his opinion should have been borne by the MS4 department. Chairman Bedorf stated since he has served on this Board, the Sewer Department has borne many paving costs because the sewer was being put in at the same time a road was scheduled to be paved. He said he agrees with Commissioner Rigney and believes that project costs should be reviewed and allocated to the proper departments. Commissioner Rigney stated that he is willing to take this issue/discussion to the Board of Commissioners. He asked that Mrs. Smith, Mr. Cupp and Mr. Hockenberry review the project costs and separate any non-sewer expenses and provide him with the information to take before the Board of Commissioners and Solicitor. Mr. Cupp stated that those costs could be broken out and provided to Commissioner Rigney. Mr. Cupp added, as an example, we are going one full sewer length further downstream from where we are replacing sewer because it is a high spot from all the erosion over the years and needs to be corrected even though it is a stormwater flow issue and not sanitary sewer issue. Chairman Bedorf pointed out that while it is the right thing to do these are obvious costs that should be allocated to another department. Mr. Gleeson asked how this project was budgeted. Mr. Cupp responded from the Sewer Reserve Fund. Mr. Gleeson asked since the contractor will be on site in a few weeks what the logistics would be for reallocating where these funds come from at this point. Mr. Cupp said that it is not budgeted that way and no money has been paid yet so it
could still be reallocated. Commissioner Rigney said that comments have been made in the past about the Sewer Department exceeding their budget, yet they are expected to absorb costs that should not be charged to their department. Chairman Bedorf added that GHD and Mr. Cupp are only trying to do the job properly. Discussion ensued. Mr. Gleeson made a **MOTION** to recommend to the Board of Commissioners that based on review and discussion of the Canterbury Estates Trunk Sewer and Drainage Swale Improvements Project by the Sewer Advisory Board they have made note of the fact that there is a stormwater component to this project and it is their opinion, that the Board of Commissioners should be vigilant in making sure that the costs are allocated properly and not rely on the Sewer Department to pay a bill that rightfully belongs to the MS4 Program. **SECONDED** by Mr. Gabel. **ROLL CALL:** carried unanimously.

### 2019 CAPITAL IMPROVEMENTS AT GRANTHAM WWTP

Mr. Cupp reported that this item refers to the Grit and Grease Handling Facility, Control Building Garage Door Installation and Existing Concrete Tankage Structural Concrete Repairs and Restoration. GHD has completed the design of the Grit and Grease Handling Facility and are currently working on the documents for the Garage Door and Concrete Repairs which are all a part of this combined contract. Mr. Cupp believes the contract will be ready to be advertised for bid in late July or early August.

#### MISCELLANEOUS

Regarding the East Winding Hill Sanitary Sewer Replacement Project, Mr. Gabel said that he recalls discussing at a previous meeting that the contractor would be back after the winter months, once settlement has occurred, to complete the paving portion of the project by putting down a wearing course. He said he recently traveled on that road and does not believe that wearing course has been done. Mr. Cupp stated that it has not been done and is part of this year’s street paving program at which time the Sewer Department will reimburse Public Works for the costs. It was noted that the Township will be doing the work verses a contractor. Chairman Bedorf commented that this is a good example of a case where the Sewer Department is responsible for paving restoration costs. There was no further discussion.

#### PUBLIC COMMENT

There was no public comment.

#### ADJOURNMENT

With no further business to discuss, Chairman Bedorf adjourned the meeting 7:36 p.m.

**NEXT MEETING IS SCHEDULED FOR JULY 25, 2019 AT 7:00 P.M.**